

March 11, 2020 NMC Board Organizational Meeting AGENDA

1. WELCOME NMC BOARD TEAM!
2. Election results
3. Review of basic operations
 - a. All board members see all emails sent to board@newmarkcommons.net
 - i. New members need to be added per provided email address
 - b. Please always “reply all” if responding to a board email
 - c. Abaris as our property management team is lead by Shireen Ambush – any email sent to sambush@abarisrealty.com is seen by her entire team. You will receive emails from Mimi, Henry, Glen, Shireen, etc. as business is conducted
 - d. All board members are provided keys to the Clubhouse (exterior front door and two interior keys – one per each level) and alarm code.
 - e. Quorum for the board is 4 board members, attendance is very important, board meetings are the first Thursday every month
 - f. General practice – To ensure transparency, all business decisions are made at the monthly board meetings - Only emergency business is conducted via email – most actions in the past handled through email have been about dangerous tree removals
 - g. Typically, committee liaisons report to the board on the actions of the committees
 - h. Board members are copied on all emails sent via Governance@newmarkcommons.net in order to be kept informed of issues under consideration
4. Election of Officers – per bylaws
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
5. NMC Committees Board Liaisons
 - a. **Architectural Control** Committee – current chair John Hansman
 - i. Meetings held the first Monday of the month
 - b. **Communications** Committee – current chair Pat Reber
 - i. Meetings held the second Tuesday of the month
 - c. **Governance** Committee – needs a new chair and needs a new board representative
 - i. Meetings held the second Tuesday of the month
 - d. **Landscape** Committee – current chair JP Muller,
 - i. meetings held the first Tuesday of the month
 - ii. **Lake Subcommittee**- current chair Lori Nicely
Meetings held the third Thursday of the month
 - e. **Pool** Committee – current chair Nancy Wood
 - i. Meeting dates and times vary per committee members availability
 - f. **Welcome/Social** Committee – current cochairs Madeline Gupta and Rita Molyneaux
 - i. Meeting per special event need as per needed
6. Current major issues:
 - a. Erosion projects – expected final plans for review and approval in April
 - b. Lake project – expected City of Rockville response for request to help
 - c. Governance
7. Priorities within the coming year per statements from each board member
8. Requests for information: i.e. For new member: last three months of management reports, Bayland proposal, Abaris Financial reporting explained
9. Adjourn