

NEW MARK COMMONS HOMES ASSOCIATION, INC.
Board of Director's Meeting
January 9, 1980

ATTENDEES: Norm Linton, Mike Murphy, Manny Gordon, Marsha Linde,
Pat Linton, Judy Mermelstein

The meeting was called to order at 7:40 pm by the President,
Norm Linton. There was no correspondence.

Treasurer's Report - Mike reported that the certificates would be available on February 1, 1980 and that he would look into other ways of investing the money. Manny said he would also speak to his son on this topic. In finalizing the 1980 budget, discussion was held on this being an austerity budget with little more than \$5,600 built in for contingencies. There was a \$16,000 contingency in the 1979 budget, but that was eaten up by emergencies and large equipment purchases. The Board tabled until the next meeting whether to start 1980 with a clean slate, with special regards to the Landscaping and Grounds purchases of replacement trees. Manny will meet with Mike and the committee chairpersons on this. It was agreed to give Judy and Rick 18¢/mile instead of 15¢. It was further agreed not to change the non-resident dues this year. The Board further moved and approved that single purchases over \$500 should be put out to bid and that capital items and supplies over \$200 should be brought to the attention of the Board. Norman commented that we should still look into the lighting of the clubhouse parking lot and path from it to the clubhouse.

Committee Reports: Mike will write Splinters to include reminding residents to shovel their walks; call the City about damaged or out street lights; the dues, asking for residents to volunteer for planning one social function for the community and asking for a tennis committee chairperson. Maintenance - Judy and Marsha will draft a job description for Rick and the Board will meet with him the 2nd meeting in February. His job has evolved into more grounds maintenance now that Rock Terrace is no longer with us. Judy gave background history on community maintenance. Rick was given permission to attend a series of free lectures at the Library. Lake - Norman reported that Tom Hubin and Bob Short have met and gone over all the lake files and will contact Judy as to what the specific problems are. Landscaping and Grounds - they will have a community pruning day; Manny suggested that the grass be cut at the end of the season and questioned Rick's cleaning the leaves off the tennis courts and suggested that edging be done.

Old Business - Manny spoke to David Lamb about the townhouse parking lots and also about covering Board members in case of a suit by community members. He will get back to David on both these issues. A brief mention was made of the new assessments (property) which will increase by 8, 12 and 16% over the next three years.

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NEW BUSINESS: Manny Gordon had spoken with Bob Mateer of the City's Youth Services Division about vandalism and he will come and speak to the board at the first meeting in February. All vandalism should be reported to the police. Jerry Rogers is no longer the leader of the Explorers and they are now advertising in the Post newsletter, in the New Mark newsletter and letters are being sent to parents looking for a new advisor. Unless someone is found the group will fold. This appears to be unfortunate as it appeared as if the kids were deriving some benefit from their post. The Board agreed to waive the rental if Hungerford-Park Elementary School parents wanted to use the clubhouse for a fund-raising activity. The Board voted 4-0 to give Rick a \$100 bonus for a wedding gift and Judy a \$50 Xmas bonus.

The meeting was adjourned at 10:30 p.m.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
JANUARY 23, 1980

MINUTES

Attendees: Norm and Pat Linton, Suzanne Stimler, Mike Murphy,
Marsha Linde, Manny Gordon, Helen Wolfe, Juni Fordham,
Judy Mermelstein

The meeting was called to order by the President, Norm Linton, at his home at 7:40 p.m. The minutes were approved. A letter from the City on the inner-beltway was given to Suzanne. Norm had received a letter from the City reconfirming our agreement with Mr. Bergdorf to build his 13 townhouses.

Committee Reports: Juni and Helen (Landscaping & Grounds) presented two plans (see attached) for finishing the replacement of the crab-apple trees with Bradford pears. After much discussion a motion by Manny and seconded by Mike was passed 5-0 to have Stock Brothers replace 45-47 trees at the cost of \$46.50/tree and to let the City have whatever trees they are interested in that we are replacing. Helen and Juni also presented a work schedule that they would like Rick to do. A discussion on this was tabled until the next meeting. The new trees will be planted in early spring and Juni commented that the mulch we use should be shredded hardwood. Pool estimates on the new pool pump run from \$945 to \$639 including installation. Rick was asked to get a written estimate from Virginia Pump along with a copy of their guarantee. Maintenance - There was some damage to the grass by the snow plow by the parking lot, this will be fixed in the spring. Rick should check with a contractor on taking down the large damaged tree in the 800 block. Another damaged tree in the wooded area will be left to his discretion. Lake - \$25.00 was added to the budget to finish stocking the lake. Social - Ernie Wormwood has agreed to Chair this committee. Tennis - Al Lavetti has agreed to chair this committee and Norman will get in touch with him.

Old Business - Manny will contact Bob Mateer to meet with the Board on February 6. The vandalism, especially to path and City lights continues. Judy will call Phil Horowitz and ask for a written report for the files on his work with Mr. Bergdorf. Manny will ask about having a junior partner of his lawyer look into Board liability protection. Mike Murphy will check with Ilene Tragert and Rosemary Ruffieux to see what is happening with the Explorer's Group. Judy and Marsha will draft a job description for Rick and the Board will meet with him on February 20. Treasurer's Report - \$200 more in contractors fees for replacement of pool lights was added to the budget and \$8,000 in interest income. Mike then suggested that we take all our money out of savings and invest in something like money market funds which would cost us $\frac{1}{2}\%$ per year maintenance fee and we could write checks on this. He will check further into this and report back at the next meeting.

The meeting was adjourned at 9:10 p.m.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
WEDNESDAY, FEBRUARY 6, 1980

ATTENDEES: Norman Lington, Suzanne Stimler, Mike Murphy, Manny Gordon, Pat Linton, Jim Bullard, Judy Mermelstein, Rosemary Ruffieux, Bob Mateer and Chris and Diane (Youth Services Division)

The meeting was called to order at the home of Norm by him at 7:37 pm.

Rosemary gave us an up date on the Explorer's Group. Their temporary advisor is Rich Delong who is an advisor to president's groups. The Post right now is in limbo; the advisor needs to have either been through the BSA training program or be willing to do so. The group hasn't even written their by-laws yet and have only 17 registered members. At this point Rosemary is the only adult-parent advisor. Pat Linton has agreed to help them with their accounting. They are still trying to think of fund-raisers to raise their \$100 deposit fee. The kids still want to continue with this program.

Bob Mateer two staff members came and spoke to us about getting the community watch program organized before spring. He also suggested that we have a community meeting in March with the Rockville police chief. Bob also said that he will try and have both police and his workers patrol through the community on a fairly regular basis and that the City is setting up programs for awareness and counseling for parents. The objectives of the community watch program include cohesiveness of the neighbors and awareness of the problems. Bob also suggested that it might be possible to get a couple of Park Rangers around here.

The minutes were approved. Under correspondence Suzanne will look into the federation of Rockville civic associations. We received a thank you note from the Winecoff's for their wedding gift. Jim will publish a letter from the Mayor urging car pools. We will also print phone numbers for residents to call expressing their negative opinion on Rockville's proposed inner loop.

A letter will be sent to the Police asking them to warn the owners of the abandoned cars in the 200 block that if they are not removed within 3-4 days, they will be towed.

The Board sponsored cocktail party was deemed a success.

The new pool pump has been installed but in the next 1-2 years we will need to replace the filter (\$5,000-\$10,000) as well as the underwater lights. There was some disagreement as to whether this work was authorized at the last meeting, and it was decided that from now on decisions would not be worded so loosely, and that the Board should make formal motions on actions to be taken.

Al Lavetti, Tennis Chairman will attend the next meeting. By the next meeting Judy and Marsha should have Rick's draft job description ready and therefore the meeting with Rick was postponed until the first meeting in March.

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Treasurer's Report - \$1410.65 was collected in interest on the 6 month savings certificates. After some discussion on the money market funds, it was decided to make sure that this fund was AAA rated before investing in them. Manny suggested that Mike look into the fund for government savers. It was then suggested that in the mean time we buy two \$30,000 CD's at two different FDIC banks until such time as we decide about the money market funds. A motion by Manny, seconded by Suzanne was passed 4-0 to have Mike buy 2 \$30,000 6-month certificates at 2 different FDIC banks. Mike still will look into investing the rest of the money into money market funds.

Architectural Control - It was suggested that the Board counter-sign all approved forms after the Chairperson has signed off.

Newsletter - Jim agreed that the minutes could be used as a starting point for information to be included in the Splinters. It was decided not to edit or reprint the minutes for this purpose. Suzanne will do Splinters this month.

Old Business - Manny spoke with David Lamb and he will have one of his associates look into the separation of single homes vs townhouse money for free. Manny also spoke to his lawyer who could have someone look at our Covenants and By-laws to see if the Board is covered under them incase of suit. A motion by Mike Murphy, seconded by Manny was passed 4-0 authorizing Manny to hire his lawyer's associate for between \$100-\$150 to have something written in the files covering the existing and all future Boards against having to pay personally (monies would come out of community funds) in case of suits by the community for negligence, mismanagement, whatever; in the performance of their duties.

New Business - Judy will look into the cost of having a smoke detection system added on to the present alarm system.

The meeting was adjourned at 9:45 pm.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
FEBRUARY 20, 1980

ATTENDEES: Norm Linton, Mike Murphy, Suzanne Stimler, Juni Fordham,
Helen Wolf, Al Lavetti, Judy Mermelstein

The meeting was called to order at 7:35 pm by the President,
Norm Linton, at his home.

Helen Wolf asked what to do about a truck belonging to 134 NME that is never moved. It was suggested that she contact her neighbor and ask him to move it due to lack of parking spaces. If this doesn't work, the Board will try. She reported that we have a contract with Stock Brothers for 45 Bradfore pear trees and 1 willow for the lake. The work will be completed in April. The City and Stock brothers will both be taking some of the crabapple trees. The rest will be cut down and dug out. Holes from the old trees will be filled in. Both Helen and Juni are still concerned when Rick will complete such tasks as mulching around the azealas around the clubhouse area, taking care of broken limbs on trees, removing the sycamore tree behind the 800 block. He also needs to be edging the grass areas. The garage area will be landscaped so that it doesn't look so bad. Norman explained that we will try and have a job description and calendar completed for Rick by the middle of March.

Al Lavetti said that he had some good ideas for the tennis committee but that he needs to involve more people. He is working on this. He also asked for some background history of this committee including the possibility of hiring a pro to teach at our courts.

Correspondence - Norm received a letter about chartering the Rockville civic associations and Mike will try to attend on 2/26. A reminder for the Rickville City elections will be placed in the March Newsletter. Suzanne will respond to Councilman Sullivan's request for attitudes on proposed highways, roads and the I-270 Interchange. Manny has contacted his lawyer who is drafting a document about covering Board members in case of suit.

Treasurer's Report - Mike reported that dues are coming in slowly. We have put \$40,000 into a Treasury bills and a motion by Suzanne seconded by Norman was passed 3-0 to put an additional \$20,000 into another 6 month Treasury bill. The rest of the money will be invested in the Fund for Government Savers as soon as everyone has seen the brochure and has approved over the phone to Mike.

Lake - Norm will speak with Tom Hubin. The Pool has a new pump. The Social Committee has a new chairperson. Vandalism - we are still waiting to hear from Bob Mateer on a date for the community meeting with the Chief of Police and Rockville officials.

New Business - a further discussion of the smoke detector system for the clubhouse was tabled until the next meeting and more information. Mike and Norman will attend the Explorers meeting on 2/21 to see what is happening.

The meeting was adjourned at 9:00 p.m.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTORS' MEETING
MARCH 5, 1980

ATTENDEES: Norman Linton, Mike Murphy, Marsha Linde, Manny Gordon,
Rick Winecoff, Al Lavetti, Jim Bullard, Judy Mermelstein

The meeting was called to order at 7:34 by the President, Norman Linton at his home. The minutes were approved as read. There was no correspondence.

Al Lavetti reported that he is looking into wholesale prices for both a new net, new roll dries and that he is also looking into the possibility of a pro to teach New Mark residents. A motion by Manny seconded by Mike and passed 4-0 authorized Al to buy a new net. Al has been in contact with Paul Holland and David Wolf and is trying to get the tennis committee going.

Mike Murphy reported on the meeting of the Rockville Civic Federation which is now in its organizational phase. There will be about 4 meetings/year and a fee for the first year of \$20 and \$10 thereafter. It was agreed to join this group.

Treasurer's Report: Mike reported that we now have \$60,000 in Treasury Bills, \$40,000 to come out on August 24 and the other \$20,000 in September. The rest of the money (less \$10,000 in the checking account will be placed in the previously agreed upon Money Marketing Fund. As of this date over 100 residents have not paid their dues.

Committee Reports: Newsletter - we had a poor delivery this time. Judy will post signs at the entrance on NME and Potomac Valley reminding residents of the annual meeting. A motion by Manny and Seconded by Norman was passed 4-0 to raise the delivery fee from \$10.00 to \$15.00. Marsha will do Splinters after the annual meeting. Maintenance: Marsha and Rick brought up several areas of the community in need of either concrete or blacktop repair. These areas include: the brick wall by the steps to the lake need brick work done (\$1850 estimate); the concrete area behind the clubhouse needs to be dug up and repaired (\$1200-\$1500); a tree in the 100 block needs concrete work repair (\$700) and a motion by Manny, seconded by Marsha and passed 3-0 with one abstension for Rick to get estimates in both black-top and concrete for a path between 810 and 812 NME to the bike path. Rick is to get at least three estimates on all the above mentioned work. It was further requested that Rick find out about concrete specifications and chemical composition. A motion by Manny and seconded by Marsha was passed 4-0 to purchase parts to build a grinder (with a motor donated by Manny) to sharpen the lawn mower blades, etc., a cost efficient measure, rather than having to take the equipment to Gaithersburg. A discussion then ensued about how many summer workers to hire and at what salary/hour level. Rick was to draw up a plan for summer help to stay within the \$10,000 allocated in the budget.

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Further discussion of Rick's job description was tabled until the next meeting when the chairpersons of the Landscaping & Grounds Committee, Lake and pool committees could have input. Rick's only objection was the wording of planting new trees. Mike agreed with the content, only organized it differently.

Manny is still checking on the legal matters.

A further discussion of smoke detectors for the clubhouse was tabled.

Marsha will write a letter to the City at the suggestion of State Wildlife Division suggesting that the City be responsible for the muskrat problem that is eroding the banks of the lake. Copies of this letter will also be sent to Gildchrist and the County Environmental Control Division. Other suggestions were to put big rocks in the muskrat's burrows and lay screening into the lake.

Rick was authorized to buy a CO₂ fire extinguisher for the garage.

Judy and Frank Kalin having been trying to get the abandoned cars in the 200 block removed. They are still working on this. Norman Linton will call Tom Hewitt about the bamboo debris that he dumped on common property.

The Board agreed to donate \$25.00 to a scholarship fund in the name of Elaine Grossman who was killed recently.

The meeting was adjourned at 9:45 PM.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTORS' MEETING
MARCH 19, 1980

ATTENDEES: Suzanne Stimler, Mike Murphy, Manny Gordon, Marsha Linde, Judy Mermelstein

The meeting was called to order at the home of Judy Mermelstein by the Vice-President, Suzanne Stimler. The minutes were approved as corrected. Suzanne reported that we needed to pay the \$20 dues for the Rockville Civic Federation and that she would respond to an inquiry by Councilman Sullivan on the proposed I-270 interchange.

Treasurer's Report - Mike reported that we would wait until the end of March before sending out dunning letters to the 79 residents who had not paid their dues. He reported that we now have \$60,000 in Treasury Bills and over \$40,000 in our money market fund. The rest of the dues income will be placed in this fund.

Committee Reports: Maintenance - Marsha reported that Rick had received the following estimates for repair work: concrete work for the clubhouse, steel reinforced, 6.5 bag mix (City standard) \$1600 vs. \$684; for the treed area in the 100 block \$1080 vs. \$2150. The brick wall down by the lake steps \$1850, 12" thick with an 18" backing of concrete. Topping of trees in the 800 block-- \$1,033, \$880, \$750. Paving with blacktop of the path in the 800 block \$217 vs. \$250. Mike will check with the residents in the 800 block to see if this is alright with them. The Board tabled further consideration of these estimates and other concrete work to be done until a walking tour of these areas was taken on Sunday, March 23 at 11:00 am. A further suggestion by Rick that we repair the sidewalks in the townhouse areas was tabled until Mike determines how much of this area is private property and how much community property. The Board unanimously approved Rick's summer help schedule for \$9,922 with Richard Beckwith working from April thru August at \$5/hour, one worker from August 15-October 9 at \$3.50/hour on an as needed basis, and 2 workers from May 2-July 3 at \$3.50/hour on an as needed basis. Landscaping & Grounds - Manny reported that the Committee had pruned the new trees and the new ones to be planted with be pre-pruned and should be in by the beginning of April. Lake - the muskrats are becoming a major problem. Tom Hubin should be looking into this and Marsha will write letters to the City suggesting that they do something about this as the lake is part of their storm management system. Architectural Control - a request for reconstruction of a patio at 122 NME was tabled until approval/denial by Elias Charuhas.

Old Business - It was agreed that Mike will get Rich Wagner to give an second opinion on the approval of Article IX, that Manny would write a covering letter to go with the balloting of the community. We will need a 2/3s majority to have this Article ratified. Rick's job description was to be redrafted for approval at the next meeting. It was agreed to give the Explorer's Post 2 weeks to come up with an advisor, or to disband. They have been meeting at the Clubhouse without an adult.

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New Business: Apparently Jerry Rodgers is still working with some of the kids in the community on an individual basis and asked if they could set up a dirt bike path in the School Board area down by the garden plots. The unanimous answer was NO. Both Manny and Mike commented that the bikes are becoming another problem for the community, like vandalism. The riders need to be caught damaging property, etc. and reported to the police.

The meeting was adjourned at 9:30.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
APRIL 8, 1980

ATTENDEES: Norman Linton, Mike Murphy, Manny Gordon, Ernie Wormwood,
Al Lavetti, Judy Mermelstein

The meeting was called to order at 7:40 P.M. by the President, Norm Linton. The minutes were approved as corrected. Norm reported under correspondence that a check had been sent to the Rockville Civic Federation making us a member. Also he had received a letter from the City and Ron Olson on the proposed bikeways meeting on April 27 and Judy will see if Ursula Rein will attend this.

Treasurer's Report - Mike reported that 68 residents still have not paid. He will be sending out notices in the next week. We should get about \$8,000 interest on our money this year. The savings accounts were closed out and the money placed in the Money Market Fund.

Committee Reports: TENNIS - Al will be ordering another new net, straps and a replacement roller. He will be setting up a Memorial Day Fun tennis tournament for men's doubles and mixed doubles. They will probably sell drinks. He suggested that on Sunday evening, May 25th the Social Committee organize a wine, beer and chips swimming and dancing party on the pool deck and Ernie said she would take care of this. SOCIAL - Ernie will advertise for committee members and help for the Memorial Day party in the April Newsletter. MAINTENANCE - After much discussion about the cracked patio block behind the clubhouse and the water problem, the Board approved a motion by Norman and seconded by Manny to authorize Rick to spend up to \$800 for replacing the concrete work, filling in with dirt and re-routing the gutters to fix this problem. If the work is to run more (concrete estimate of \$624) Rick will have to come back to the Board for authorization. The whole by 248 is to be filled in again by Rick and Judy will check with the City to see if possibly one of their sewer or water pipes may be causing this problem. Al asked about the status of the fence on Monroe Street. It was explained that for the past 7 years as the fence has been slowly destroyed, Rick has repaired it where possible, but if not so, he has been pulling it down. It would cost \$7,000-\$10,000 to replace it and the feeling of past Board's was that it was a mistake to install it in the first place. It was decided that if Rick could cut down the 2 dead trees in the 800 block he should do so. It was definitely decided that we wanted to deep root fertilize the trees in that area and that we would table for 2 weeks discussion of topping and possibly removing the other dead tree. The brick work by the lake was not approved for this year, although Rick was instructed to fill in with dirt those areas that are eroding. The two sidewalks in the 200 block with cracks should be filled in this year by Rick and nothing done about the hairline cracks in the 100 block.

BOARD OF DIRECTOR'S MEETING

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A discussion on the path between 810 and 812 was tabled until the next meeting. It appears that 812 owns most of the property where the path would be. It was suggested that these two residents put in stepping stones with the possibility of community labor. Mike will pursue this with the owners. It might set a precedent for other areas of the community if the Board puts a path in there. The muskrat problem around the lake was deferred until the next meeting when hopefully Marsha will attend. Al also commented that there is a bee and wasp problem by him. Judy will ask Rick to look into this. Mike Murphy suggested that in the future the Board review those areas where Maintenance feels contractor work needs to be done before bids are asked for. The Board agreed that this should be a general policy. LANDSCAPING AND GROUNDS - Manny reported that he is trying to pin Juni and Helen down as to when Stock Brothers will be installing the remaining Bradford pears. The work is supposed to be completed by the 14th of April; also they are checking with the City on the replacement of the two broken trees. The pin oak in the front entrance was apparently attacked by some kind of fungus and may have to be replaced. Rick will be spraying for bag worms starting in the next 10 days and then every 2 to 3 weeks after that until the middle of June. This will be announced in the Newsletter so that residents can spray their trees at the same time. NEWSLETTER - There will be no Splinters this month.

OLD BUSINESS - Everyone agreed that the maintenance job description was fine and ready for final copy and discussion with Rick at the first meeting in May. Adoption of Article IX can be approved by a meeting attended by at least 93 residents and passed by a majority of them. A further discussion of this and also of perhaps getting expert legal advice on changing the dues structure was tabled. Mike reported that apparently the Explorer's do have an advisor, but that his tour of duty in this area is to be over soon. Normal said that he and Mike need to attend a meeting and explain to the group why that have to be closed down. There was no interest to the Newsletter article. A discussion of the smoke detector system was then re-opened for discussion. Judy is to call our insurance company to see if we will get a reduced rate for having them.

NEW BUSINESS - Because vandalism is again on the rise, we will try to re-schedule a meeting with Bob Mateer and the Chief of Police for April 28. Two clubhouse windows were broken and the kids are now climbing on the roof of the clubhouse. Rick will remove the grill so that access will be more difficult. We won't know if we need any more major additions or repairs to the pool until it is drained and the electrical system etc. can be checked. Judy was to ask Rick if he could light up the back of the clubhouse area. The meeting was adjourned at 10:00 P.M.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTORS' MEETING
Tuesday, April 29, 1980

ATTENDEES: Norman Linton, Mike Murphy, Marsha Linde, Manny Gordon,
Helen Wolfe, Judy Mermelstein

The meeting was called to order at 7:35 PM by the President, Norman Linton. The minutes were approved as corrected. There was no correspondence.

Treasurer's Report - Mike reported that he had sent a letter to the 68 non-paid up members and that we have received 20 checks. We will decide at the next meeting whether to send out the letters threatening suing those members who have not paid up. The pool underwater lighting system is being fixed at a cost of \$3,200. The concrete work was done in the back of the clubhouse and the drains were placed underneath; cost \$624. The Chief of Police never returned Judy's calls for rescheduling and Norman will try to take care of this as well as getting in touch with Tom Hubin and Bob Short about the lake committee.

Committee Reports - LANDSCAPING & GROUNDS - Helen reported that the City will be replacing the 2 damaged bradford pears and will be mulching in May and will spray for tent caterpillars on City streets. They will replace the dead tree on Farsta Court in the fall. Stock Brothers will be planting the trees on Monday, May 5. Juni and Helen will be holding a formal meeting of their committee on May 22 concerning the barren front entrance and other landscaping projects. Two students will plant \$70 (700 plants) worth of pachasandra for a labor cost of \$80 in the front circle. Manny questioned the health of the pin oak. Mike commented that weeding needs to be done in the entrance to the 800 block, but this is a maintenance problem. Marsha said she had a request for pine tree screening along the fence on the Monroe Street side. Pat Holland will donate some of her pine trees if someone will dig them up. The replanted azaleas by the front entrance look nice,
MAINTENANCE - A decision on tree topping was tabled until Board members decided how many trees should be done at the same time the 2 dead trees are removed and other trees are deep root fertilized. Some people are not throwing caught fish back into the lake and therefore no one will be allowed to fish. Signs will be posted and a notice to this effect placed in the Newsletter. Norman will look into both lights for the parking lot and the steps from it up to the clubhouse. A motion by Marsha, seconded and amended by Mike was passed to pay for \$25,000 worth of life insurance for Rick at an annual cost of \$82 every year; motion passed 3-0 with 1 abstention. Mike would like to see more edging done. Manny asked that mowed grass be on the street side and not on his and other's lawns.

SOCIAL - Judy will call Ernie to remind her that the Memorial Day party is a community and not Board sponsored evening. So far no one has called for a reservation.

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LAKE - Norman will contact Tom. Mike said that the water looks black and that we probably need a better aeration system than just the fish and the fountains.

NEWSLETTER AND DIRECTORY - Mike will do Splinters and the Directory should be out by the second week in May.

POOL - both the lighting system and drains are being worked on. The POOL will open Saturday, May 24 at 10:00 AM. Tim will arrange for inspection ahead of time.

ARCHITECTURAL CONTROL - Mike will talk to the people by phone in the 200 block about redirecting their drains so that they not undermine the sidewalks in that area. Ken Takahashi's plan for a 2nd garage was denied by the City, but did not have the approval of our committee. Judy will recheck our understanding with the City. We will again remind residents in the Newsletter that sound hardwood trees cannot be removed without community (and perhaps City) approval.

OLD BUSINESS - Judy will ask the Fire Department's advise on the kind of smoke detectors needed in the clubhouse. Mike spoke to Jan Brody about our Explorer's group and he has asked that we allow the kids to meet at least through June with Rich Delong. Perhaps Lorin Jurvis, a resident, will be taking over. Mike and Norman will attend the meeting on 5/8. After much discussion, the sense of the Board was that the residents in the 800 block concerned with the path to the blacktop should do this themselves.

NEW BUSINESS - The Board gave the nursing home permission to have a picnic for their residents at the picnic table. Judy will publish the City and County ordinances about dogs.

The meeting was adjourned at 9:15 PM

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
MAY 21, 1980

ATTENDEES: Norman Linton, Mike Murphy, Manny Gordon, Marsha Linde
Deane Ducar, Judy Mermelstein

The meeting was called to order at 7:40 pm by the President, Norman Linton. There were no minutes from the previous meeting. Marsha and Norman both received a letter from Frank Kalin complaining about the condition of the 200 block in general and asking for \$200 to clean up the area. Norman will walk the area with Frank and see exactly what needs to be done. Mike reported that the community grass in general has a lot of weeds and dandelions and Marsha commented that Rick has laid weed killer and fertilizer. The residents on either side of the lake steps (216 and 218 NME) will be asked by Norman to redirect their gutters with plastic piping so that the water will not run under the steps.

Treasurer's Report - Mike reported that 28 members have not paid their dues and a letter will be sent to them after the pool opens threatening a law suit if they don't pay by June 16.

Committee reports - MAINTENANCE - After some discussion it was again decided that no community equipment (including the large ladder) would be lent out to residents or contractors doing private work for residents. A motion by Manny, seconded by Mike and passed 4-0 agreed to accept the \$750 bid for tree topping, deep root feeding and taking down the dead trees in the 800 block area. It was agreed that Rick should supervise this and get a written contract of what exactly the contractor will do. Everyone complained about the caterpillars and Marsha said that Rick had already sprayed all trees he could reach twice and the City indicated that they would be spraying also. Judy will check with the City on this. LANDSCAPING & GROUNDS - Manny reported that the new trees were put in almost too late. The dead trees will be replaced by Stock Brothers in the fall. The City has been told to removed the trees they promised to take and to replace the dead ones that they had promised to. Helen Wolfe will call Pat Holland about her offer to donate trees. The 750 pacysandra plants were planted in the front entrance and at this point no other plantings are planned for that area.

ARCHITECTURAL CONTROL - Mike sent a letter to Ken Takahashi about his second garage not being approved by this committee and Norman will reword the letter to the City about our agreement with them not to approve permits unless our committee has already approved the changes.

SOCIAL - A community pool/wine and cheese party is planned for Friday, August 1.

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TENNIS - 32 doubles teams have signed up for the Memorial Day tournament.

POOL - One pool light still has not been replaced, and we are hoping to pass inspection on Friday 5/23 and open on Saturday 5/24.

LAKE - Deane Ducar of 240 NME came to complain about the condition of the lake (debris, litter, kids fishing, nuisance vandalism, kids cutting through). Marsha commented that there are some signs and she will ask Rick to place more NO FISHING signs. Rick does try and clean up the lake on Fridays, and perhaps he can do it another day during the week or the part-time workers can do this. We are still having a problem with trash coming over the fence from the Summit Apartments. Norman will again contact Tom Hubin.

OLD BUSINESS - Norman and Mike met with the Explorer's group whose advisor is leaving June 24. If they do not find a new advisor by that date, the group will have to be disbanded.

The two residents in the 800 block whose homes were next to the dirt path have planted bushes and put up a temporary fence to discourage residents from using this path.

There will be a community meeting on Wednesday, June 4 at 7:30 pm with the Chief of Police and Bob Mateer from Youth Services to discuss: lighting the parking lot and clubhouse area; setting up a community watch system; and more police coverage for the community.

Judy will send out special notices after Memorial Day and place a poster at the pool. Norman said PEPCO suggested to 25' poles with lights in the parking lot shining toward the clubhouse. He also has the name of lighting contractors and will call them to get more ideas and brochures of what the lights would look like.

Rick is working on setting up lights to illuminate the back of the clubhouse area. Manny reported that Ken Misner was complaining about the untagged cars in the 300 block area. It was suggested that residents call the police for these matters and not ask the Board to play police.

The meeting was adjourned at 9:00 PM.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTORS' MEETING
JUNE 4, 1980

The community meeting was called to order on June 4, 1980 at the Clubhouse by the President, Norman Linton. Approximately 35 residents attended along with Board Members Norman Linton, Marsha Linde and Manny Gordon; Judy Mermelstein, Rick Winecoff, Rockville Police Chief Stout and Bob Mateer, Rockville Head of the Youth Services Division.

Norman outlined the 3 purposes of the meeting: (1) positive programs with the help of the Police for dealing with the vandalism problems; (2) a community watch system organized by Bob Mateer; and (3) ideas for lighting the common area around the clubhouse, pool, courts and parking lot. The back of the clubhouse has already been lit but it is not feasible to light every dark area in the community.

Chief Stout said that there was now more cooperation between the City and County Police and that our calls should be responded to more quickly. You can now make anonymous calls, but they would prefer that you leave an address and phone number in case follow-up is needed. The Police need the help of the community in identifying the vandals. The new policy is that after a juvenile has been given one warning, the next time they are caught they are brought to the station and their parents are called in. Repeated offenders are placed in the Alternative Community Services program where they are required to work a set amount of hours for the City. The City force now has more motorcycles that will be patrolling, even along the bike paths. The Police do coordinate regularly with the Youth Services Division and Bob Mateer does have workers in our community. The Police are also willing to come and given information to individual residents on what they can do to better protect their own homes.

Bob Mateer explained about the Community Outreach program whereby his counselors are trying to rechannel the energy and interests of some of the potential trouble-makers. Unfortunately, this program is not geared to the older youths 18-25. Bob stressed the importance of setting up the Community Watch throughout the whole neighborhood as a deterrent to vandals once the youth realize what is happening. It was suggested that a letter be written to the City giving permission for the Police to come onto community property and enforce laws that apply to public property.

Ali Yazdi suggested that the community hire a part-time counselor to work with the families of those youths that seem to be causing the problems. He also suggested a committee made up of residents to look into this. He commented that we have had the same problems for over 10 years and that we never seem to resolve them.

Rick Winecoff asked how one detains a youth that is trespassing or caught doing acts of vandalism until the police arrive. Chief Stout said that there is no way, but be sure to observe everything about that person so that an accurate description can be given to the police.

BOARD OF DIRECTORS' MEETING

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Frank Kalin who was opposed to enstalling lights suggested that we could hire some of our own kids to police the neighborhood and work with the young people who congregate in the common areas as well as in the 200 block etc. Both Chief Stout and Bob Mateer agreed that this could be done successfully if the correct young people were selected and that the police would be willing to help train them.

Chief Stout also suggested that since the NMC Explorer's Club is foundering, if the kids were interested, they might be able to be included in the Police's explorer's program.

It was also suggested that acts of vandalism in NMC be reported regularly in the Newsletter (both to public and private property) so that the neighborhood would be more aware of the problems and what specific areas they occurred in.

Norman summed up the meeting by saying that at the next Board meeting anyone interested in the committee approach with the possibility of hiring an outside professional should attend with their ideas; we will move forward on the community watch program and with looking into lighting plans and their costs.

The meeting was adjourned at 9:30 PM.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTORS' MEETING
JUNE 18, 1980

ATTENDEES: Norman Linton, Marsha Linde, Suzanne Stimler, Manny Gordon,
Mike Murphy, Judy Mermelstein, Elias Charuhas, Sue Blick,
Nancy Webber, Del Futrell, Stu Riche, David Wolfe,
Ed Grenning, Randy Jaycox, Ali Yazdi

The meeting was called to order at 7:35pm by the President, Norm Linton. Unfortunately Bob Mateer was unable to make this meeting but another one will be set up with him, Norm and Ali and his committee. Ali outlined his 3 major ideas: get the leaders of the youth involved to help solve the problems; perhaps get either outside professional help or professional help from the City to counsel both parents and youths with problems; and the physical problem, such as more lighting for the parking lot area. Del and most of the others present felt that the most effective method was the community watch and residents walking the community on evenings and weekends. Nancy Webber suggested that parents should be called when residents observe vandalism, malicious mischievous, etc. and that many times this is sufficient and the police etc. do not have to be called in. Other suggestions included having some youths on the Board, but the problem would be which ones. Another suggestion was having the kids police the community; hiring a security guard for the evenings; having a list of jobs available for teenagers in the area as one of the problems seems to be that the youth have too much free time on their hands. Further action was tabled until Norm, Ali and his committee and Bob Mateer have a chance to meet.

Elias presented his plan for lighting the parking lot (3 lights) and possibly one on the steps leading up to the Clubhouse. The cost of this would be \$4,000-\$5,000. The lights would be about 25' high, painted brown, with photo-electric controlled vandal-proof lights with steel polls. The residents who back up and face the parking lot would be consulted before anything definite is done. Elias and Rick will get estimates for this job. Norman will mail out the letter to the City with a copy to Ken Takahashi about receiving community approval before the City signs off on permits.

The minutes were approved. There was no correspondence.

Treasurer's Report - The Board voted unanimously (5-0) to send a letter to the 7 non-paid up residents that they would be sued if their dues were not forthcoming. Mike will handle the three with partial payments. Manny asked about how much money will be loosing because of declining interest rates on the money market fund, and Mike indicated that it wouldn't be much.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTORS' MEETING
June 18, 1980
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Committee Reports - MAINTENANCE - Rick had a call from a man who was willing to trap the muskrats in the lake for the pelts. Judy will check with Sgt. Knox about the type of traps he will be using. The Board voted 4-1 to replace the two speakers that were stolen from the Clubhouse for a cost of \$83.90 plus tax. A discussion about cutting down 3 scrub pines by the tennis courts was tabled until the Board has an opportunity to look at them. Everyone agreed that the tree topping, cutting down and fertilizing in the 800 block was done well. Manny commented that the grass cutting looks good and a discussion of the definition of edging resulted in agreement that in the fall the edging of the sidewalks and curbs should be done vertically as opposed to just trimming. Manny further commented that the crabapple trees need trimming and that all trees need to be sprayed for bagworms. Judy will check with the City on this. LANDSCAPING & GROUNDS - Manny will have Helen call the City about the two crabapple trees that need to be removed. POOL - It was agreed that there would be no tennis balls in the pool area and that on crowded weekends that there should be no pool games allowed. Since we appear to be short of lounge chairs it was agreed that residents could bring their own to the pool and store them there for the summer. The lights have been finished and inspected by the City. It was agreed that lap lanes should be placed for adults whenever feasible. Judy will get the Fire Department to recommend smoke detectors (if needed) for the Clubhouse. Norman's request to have someone else take over as President of the Board was turned down by a 4-1 vote of confidence from the rest of Board.

The meeting was adjourned at 9:35 pm.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTORS' MEETING
WEDNESDAY, July 2, 1980

ATTENDEES: Norm Linton, Mike Murphy, Marsha Linde, Manny Gordon, Judy Mermelstein, Tom and Theresa Hubin and 10 members of the lake committee

The meeting was called to order at 7:40 pm by the President, Norm Linton. The minutes were approved. Treasurer's Report: We still have 7 outstanding residents on the dues and letters have been sent from David Lamb's office about possible suing. Mike will contact the other 3 residents who are partially paid up. Norm received a letter from Mike Gordon of the Rockville Civic Association about a meeting at Montgomery College on July 8. He and Suzanne will try and attend. The letters to Ken Takahashi and Paul Redauskus will be mailed on July 3. Ali and Bob Mateer met and will be setting up meetings for the community watch etc. Traps other than live traps (which we do not want to use) are useless in catching the muskrats and therefore nothing will be done for the present time.

Committee Reports: MAINTENANCE - the Board will check the steps and concrete work in the 200 block to see if they feel they need to be repaired this year. It was agreed that now that the weather is warmer the fountains should run longer. Mike commented that the gutters on the Clubhouse are still clogged. Rick is to check the steps by the Kalins down to the lake, and the hole by the steps near the bridge in the 200 block. SOCIAL - A flyer reminder about the August 1st Wine and Cheese party will be distributed as only 4 calls have been received. LANDSCAPING AND GROUNDS - It was suggested that Rick use a weed killer that would get at the dandelions and that more grass seed needs to be applied on the lake banks. A discussion of smoke detectors vs heat detectors for the clubhouse was tabled.

LAKE - Tom Hubin held a meeting of lake residents. One of the major problems is the trash and rubbish that collects in the lake. Rick will tray and clean the lake once a week. A petition to have the lake cleaned at least once a week was given to the Board. The other major problem is unwanted access from outsiders. In lieu of replacing the fence (which the Board is not inclined to do) it was suggested that sticker bushes be planted. Tom will look into the cost of this. Everyone seem concerned about the people from Summit and the school children using the lake area as an access way. The City will be contacted to see if they will clean out the traps more often. Mike Murphy suggested a special community watch system for the lake area. Norman will look into an algae killer for the lake since diquad is now illegal.

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POOL - It was suggested that someone always be one the desk to check residents in, especially on weekends. It was also pointed out that everyone is supposed to take a sopa shower before entering the pool although this is hard to enforce.

A flyer about another meeting at Julius West in August on the Falls Road Interchange will be sent out. Judy will call the City to see what is happening with the Bergdorf property. Mike just wanted to let the Board know that the Covenants say that 6% per month is what can be charged as late fee on the dues.

The meeting was adjourned at 9:30.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
JULY 16, 1980

ATTENDEES: Norman Linton, Mike Murphy, Marsha Linde, Suzanne Stimler,
Judy Mermelstein

The meeting was called to order at 7:40 PM by the President,
Norman Linton.

The minutes were approved as read. A letter from Paul Radauskis from
the City explained that will try and monitor requests for permits from
NMC more closely, but that they would not revoke the permit given
to the Takashasis.

Treasurer's Report - Mike Murphy will send a letter to Emmie Kraus
about her dues and will draft a letter to David Lamb about Pat
Sawyer's dues. The four residents who have not paid are to be sued.

COMMITTEE REPORTS: Lake - it is being cleaned up weekly. MAINTENANCE-
The Board asked for estimates to repair the steps by 200 NME and tabled
the discussion on fixing the roof by the front door. SOCIAL - the Wine
and Cheese party will be held on August 1. Landscaping & Grounds -
The City mulched the two entrance circles. POOL - we had to buy a new
starter for the pool pump for \$290 and by a vote of 4-0 the Board
approved the purchase of a new diving board (up to \$800) to replace
the cracked high dive.

OLD BUSINESS - Suzanne reported on the meeting with the Rockville
Civic Federation that is looking into the whole road complex around
Rockville as they think the City's viewpoint is fragmented. She will
draft a statement for the August 7 hearing on the I-270 proposed
interchange at Falls Road. She will also call Epstein and Gordon
about this.

Mike reported that the Explorers Club has a new advisor and he will
be asked to attend the next meeting in August. A motion was passed
4-0 to purchase a new screen door for the fireplace room. Mike
would like to revise the notices to be sent out for Architectural
Control Committee violations.

The meeting was adjourned at 8:20 PM.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
WEDNESDAY, AUGUST 6, 1980

ATTENDEES: Norm Linton, Suzanne Stimler, Mike Murphy, Marsha Linde
Manny Gordon, Judy Mermelstein

The meeting was called to order at 7:40 by the President, Norm Linton. The minutes were approved as written. A letter from Youth Services suggesting barbed wire for the top of the pool fence and other ideas was noted as received.

Treasurer's Report - Mike reported that we are right on budget and Judy will look into the \$4,000 discrepancy in anticipated income from dues. We still have 2 residents who have not paid and they are being sued. Mike will draft a letter to David Lamb about Pat Sawyer. We have a T-Bill due August 14.

Committee Reports - LAKE - Manny said that running the fountains for 18 hours was a waste of money and moved (seconded by Suzanne) that we go back to the old schedule. Mike moved (seconded by Marsha) that we table the motion until we check with the Lake Committee; this motion was passed 5-0. SOCIAL - about 80 people showed up for the wine and cheese party which was very successful. LANDSCAPING & GROUNDS - Manny reported that the committee is in constant contact with the City and that they have replaced 4 trees and mulched the front area. There are still trees to be removed and replaced. The community in general is looking very good. MAINTENANCE - Rick would like to cut down some of the scrub pines in front of the clubhouse to allow the oak tree to grow. After much discussion it was decided to wait until early fall, checking with Elias but it was agreed that the dead one could be cut down now. After much discussion about the condition of the roof over the main door, a motion by Suzanne (seconded by Marsha) was passed 5-0 authorizing Rick to fix the roof with the same kind of shingles for under \$600. Mike again asked that Rick check the gutters and downspouts on the back side of the clubhouse. There will be no NEWSLETTER in August and the next Board meeting will be on August 27. Norman reported that he had looked over the area that Frank Kalin had written to him about, but as yet has not contacted Frank. A motion by Marsha seconded by Mike to fix the sidewalk in front of 200 NME was passed 4-0 with one abstention for \$200. TENNIS - we will soon have to get a new chairperson as Al is moving. POOL - Judy will look into the cost for new chairs for next year and the possibility of guard dogs or a night watchman for the pool for next year. ARCHITECTURAL CONTROL - nothing.

OLD BUSINESS - Nothing is known about what's happening with the Explorer's Club. Suzanne attended a meeting of the Rockville Civic Federation and only 2 out of the 7 groups represented were against the I-270 interchange. Suzanne then read her statement to be presented at the hearing on August 7. Her main concerns were the noise level and traffic. It was suggested that we hire a lawyer (perhaps in conjunction with Fallsmeade) to see if we

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
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can delay and possibly block the construction of the interchange. Judy will check with her source to see if she can come up with a lawyer in this area who is familiar with this problem. A full environmental impact statement has yet to be made. Suzanne urged everyone to fill out the petition and return it to Barbara Dutriel. Most of the Board will try and attend the hearing.

Judy will speak to Rick about his friends using community tools and our garage to work on their cars.

The meeting was adjourned at 9:05 pm.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
August 27, 1980

ATTENDEES: Norman Linton, Mike Murphy, Manny Gordon, Marsha Linde,
Wendy Plotkin, Judy Mermelstein

The meeting was called to order at 7:45 by the President Norman Linton. The minutes were approved as corrected. A motion by Mike seconded by Manny was passed 4-0 to leave all the trees in front of the clubhouse standing. Norman said he would try and find out if the Explorer's Club was still functioning. Under correspondence Judy told of the thank-you note from Pauly Gordon for the flowers and a discussion was then held on the letter from Lewis Gables to be published in the September Newsletter offering a \$100 reward for information on the two burglaries to his home. A discussion was then held as to whether the Board also wanted to offer a reward for information leading to arrest/conviction or whatever for vandalism, burglaries, etc. The discussion was tabled until the next meeting. It was also decided that the Newsletter should warn residents to always lock their doors and to vandalproof their homes. Wendy Plotkin suggested the idea of looking into a sensor alarm for around the pool area for next year in lieu of either guard dogs, private guards or whatever. The Board will look into this suggestion.

Treasurer's Report - After some discussion, Mike will redraft the letter to Pat Sawyer for the next meeting. Both of our T-Bills have matured and have been deposited in the Investment Fund. Mike will check with Stuart Lloyd about investing money in tax-free bonds. Mike also discussed the losing of our tax exempt status and what kinds of returns we will have to file. We will wait for the letter from IRS before discussing this further. It appears however, that we will no longer be tax exempt but as to what kind of returns we will have to file (17% vs 48% tax on income other than dues and offsetting incomes) remains to be seen.

Committee Reports - NEWSLETTER - Manny will do Splinters.
MAINTENANCE - both motors in the main fountain need repair. Rick received estimates from \$375-\$600 each for repair, and about \$500 each for new ones. The Board asked Rick to look into motors with longer guarantees and for ones geared for continuous operation. Norman will also check with Ali. Rick asked if the railroad ties on the lake bank could be permanently placed as residents are borrowing them and then returning them. The Board wants to know how they would become permanent and what are other alternatives. It was also asked that Rick look into using bluestone for filling in holes along the lake rather than dirt which is washed away. Judy will call the Fontes about the tree that leans over the sidewalk. A request to purchase a leaf blower for \$175 to \$210 was turned down. Mike asked that Rick check the flashing on the clubhouse roof and remove the bagworms from the tree by the entrance to the 200 block.

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BOARD OF DIRECTOR'S MEETING
August 27, 1980

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LAKE - Tom Hubin has estimates on planting thornbushes along the fence by the lake. Judy also asked if kids could be hired to pull out some of the weeds in the lake that are now on the surface. POOL - the pool will close Monday. If we want to extend the pool season beyond Labor Day (for weekends only, as one possibility) we need to let Tim know in December. Judy was reminded to order spare parts for the lounge chairs. ARCHITECTURAL CONTROL - Manny said he reminded the Rathbone's that they need approval for the patio they are planning to build. The Board will tour the community in late September and designate those homes that need to be reminded about lawn mowing, painting, trash, etc. TENNIS - there is a tournament scheduled for the Labor Day weekend. LANDSCAPING & GROUNDS - Manny reported that his committee is on top of everything. The City and Stock Brothers will be replacing trees as soon as the weather cools off. Helen Reed has been asked to help come up with some further ideas for the front area as the island looks bare. Marsha reminded Manny that Pat Holland still has 14 foot trees which she will donate to the community; Rick cannot remove them, and the possibility of paying for part of their replanting should be discussed by the L&G committee. They were to be placed along the fence on Monroe Street to hide the trash.

Old Business - Norman reported that Suzanne had hired a lawyer and that he feels the only way to delay or stop the proposed I-270 interchange is to challenge it on the basis of the negative environmental impact.

The meeting was adjourned at 9:40.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
September 3, 1980

ATTENDEES: Norman Linton, Mike Murphy, Manny Gordon, Marsha Linde
Rick Winecoff

The meeting was called to order at 7:35 pm by the President, Norman Linton. The minutes were reviewed. Marsha said she will check with Pat Holland about removing the large trees on her property by an outside contractor so that we can decide about moving them to community property. Norman reported that Suzanne has hired a lawyer to work on the I-270 Interchange. He will be paid \$1,000 and is preparing a brief about an environmental impact study.

Treasurer's Report - Mike redrafted the letter to Pat Sawyer requiring payment of dues and penalties. A motion by Mike seconded by Manny to send the letter passed 4-0. Mike suggested that we refrain from buying any money market certificates until we are advised of our best interests by the accountant.

Committee Reports - MAINTENANCE - Rick reported that the cost of repair of the garage doors which were smashed by a four wheel vehicle was \$87.27. Three trees which were damaged in the same incident were reported to the police and will be replaced by the City. Manny suggested that Judy write to the City suggesting that the road through Dogwood Park leading toward Montrose Road be blocked since four wheel vehicles are using it as a race track and causing damage to our property. Estimates ranging from \$375 -\$600 per motor were obtained for repair of the large fountain. New motors cost \$500 each and are guaranteed for one year. After some discussion a motion by Mike seconded by Manny to purchase the new pumps was passed 4-0. Rick will \$20-\$30 salvage money for the old motors and expects to have the new fountains installed by 9/8. It was agreed that Rick will permanently entrench the railroad ties near the steps going down to the lake originating at the 200 block. It is hoped that this will control the problem of water runoff. It was requested that Judy write a note authorized by the Board to the owner of 218 NME to see if he will reroute his drainage pipe in order to alleviate the flooding at the top of the steps. POOL Rick will check with Tim and David Lamb about a new filter for the pool. The information will then be presented to the Board. Manny spoke to Tim about the possibility of keeping the pool open for two weekends past Labor Day next year. Tim will get approximate costs and we will discuss the issue again in December. LANDSCAPING AND GROUNDS - Money allotted for mulch has been used up. The remaining money will be taken out of the maintenance budget. NEWSLETTER - the deadline is September 10. SOCIAL - Norman suggested keeping the pool open on Friday evenings for use by community adults (over 18) at least one Friday a month. The idea will be discussed further when a schedule for next summer is discussed.

OLD BUSINESS - A representative from the Explorer's Group was expected to attend the meeting but did not come. The matter will have to be discussed at a later date. Mr. Gables' letter will be included with a letter from the Board warning residents to be aware of the danger of vandals in the next NEWSLETTER. There was no new information regarding a plan for lighting for the parking lot. It was agreed to look into the possibility of hiring a night guard to patrol the pool and community grounds for next summer. The Board will walk through the community in late September and send appropriate notes to residents who need to trim overhanging branches on trees etc. The grass between the sidewalk and curb near private homes is not maintained by our staff and should be cared for by the homeowners.

NEW BUSINESS - Marsha brought up the problem of the school bus turning around in our parking lot. As requested by Mr. Baranak, principal at Hungerford Park, the bus will be allowed to turn around. However, since Rick pointed out the driver of the bus is unsafe and careless and causes damage to our property, he will file a complaint with the proper authorities. Rick noted that the garage has no sewer or water system and is checking with the City regarding their contribution to installing such facilities.

The meeting was adjourned at 9:25.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
SEPTEMBER 17, 1980

ATTENDEES: Norman Linton, Suzanne Stimler, Mike Murphy, Marsha Linde,
Judy Mermelstein

The meeting was called to order at 7:35 pm by the President, Norm Linton. The minutes were approved and there was no correspondence.

Suzanne reported that we have hired a lawyer for 10 hours @ \$75/hour to help us fight the proposed interchange for I-270 at Maryland and Falls. He has read all the correspondence and the environmental assessment documents and we will be sending another statement to the State Highway Administration which will be making a decision sometime in early 1981. Suzanne will write the lawyer getting a written agreement on time and fees that he will be charging. The next step is the Department of Energy Environmental Review which we will ask them to have a full environmental impact statement on noise level, traffic congestion, etc. Suzanne is staying on top of this.

Treasurer's Report - Judy will check with Elaine on the two non-paid up residents. Pat Sawyer left a letter with Mike stating that she has no money and asking that the assessment bill be sent to her husband. Mike will do this, but the feeling was that we will end up putting a lien on the house. Mike has heard nothing from Stuart Lloyd re our tax exempt status.

COMMITTEE REPORTS - Newsletter - will be out this weekend.
Social - International Buffet tentatively scheduled for November 15. Mike commented that relatively new residents feel "left-out" by insiders when they attend community functions. Judy suggested that perhaps these residents need to volunteer to help and thereby increase the number of neighbors they know. Maintenance - Marsha reported that Rick can get truck loads of hardwood and pine mulch for \$45 and will check with Juni to see if the kind of mulch is alright. Marsha will pursue transplanting the trees from the Holland's yard to community property. It was decided to table further discussion on this until after the Board takes a walking tour of the community on Saturday, October 4.

OLD BUSINESS - Norman will try and get the Explorer's Club rep to attend the next meeting.

NEW BUSINESS - A general discussion on repaving the townhouse areas (cost \$40,300) at this time, get other estimates, put it in the budget first, do nothing, etc. was tabled. Norman will try and get one of the City's engineers to survey the common areas and let us know what condition the asphalt is in.

The meeting was adjourned at 8:40 pm.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTORS' MEETING
OCTOBER 8, 1980

ATTENDEES: Norman Linton, Mike Murphy, Manny Gordon, Marsha Linde,
Rick Winecoff, David Lamb, Judy Mermelstein

The meeting was called to order at 7:37 by the President, Norman Linton. The minutes were approved and Manny requested that any corrections to the minutes be included in the next minutes.
Correspondence: Judy will check again with Beltway about power outages setting off the alarm. Marsha said it was too expensive to have Pat Holland's trees removed. Norman received a letter from the City asking for a representative to the Rockville Transportation System Management Study and he will speak to either Suzanne or Russ Brown about this. Lou Arrants from 140 NME requested that lines be drawn on the curbs in the 100 block as parking spaces and also that concrete bumpers be installed. Rick will paint the lines but the bumpers are too expensive. Judy will respond to his letter. Norman also received various other materials from both City and County which require no action.

TREASURER'S REPORT: Mike will have the 1981 proposed budget ready for the first meeting in November. We now have about \$60,000 in the money market fund. A motion by Mike, seconded by Manny was passed 4-0 to put \$30,000 into either a 6-month T-bill or CD, whichever has the highest interest rate. The Board agreed to walk through the community on Saturday, October 25, meeting at the clubhouse at 9 AM to access the common areas that need attention and to look at individual homes for possible covenant violations or that need to be notified about grass cutting, trash, painting needs, etc. The snow removal contract was signed for the 1980-81 season, with an increase of \$50 over last year.

COMMITTEE REPORTS: MAINTENANCE - A motion by Marsha, seconded by Manny was passed 4-0 for Rick to buy a new chain saw (Echo at \$319.15 less 15%) as opposed to a Homelite at \$314.99 or a Pollin for \$359. A second motion by Manny, seconded by Mike was passed 4-0 authorizing Rick to buy 4 to 6 truck loads of hardwood-pine mulch for the new pear trees and for this to come out of the Landscaping budget at this time. Rick then quoted 3 estimates: \$11,223, \$11,047 and \$4,650 (+ \$15 for permits from the City) to install a sink, toilet, sewer hookup and outside spigot for the garage. After much discussion a motion by Norman seconded by Marsha was passed 3-0 with one abstention for Rick to pursue more detailed bids drawn from his own specs for this job. Rick is to have the specs for the next meeting for Board review before putting them out for bids. POOL - David Lamb brought in 3 bids for a new pool filter system which must be done before inspection in 1981. The bids ranged from \$3800 to \$7867. A motion by Manny seconded by Marsha was passed 4-0 to accept the bid from Offenbacher's for \$3800 and David was authorized to draw up an agreement with them including contacting the Pool Inspector before the job is agreed on.

David Lamb then asked if we had a contingency fund for repaving the townhouse parking lots. The answer was no. The Board and David then discussed what would happen if the Board decided to repave with community funds. Some single family residents would probably sue. David promised he would try and find some way to either change the covenants, reinstitute the townhouse maintenance fund, or come up with a solution to this problem. At this point the Board is not ready to undertake repaving.

NEWSLETTER - Apparently Harlow Court and some of the 800 block did not receive the September issue. Marsha will write Splinters. Judy will see that an eye-catching flyer is enclosed for the International Banquet now planned for December 6.

LANDSCAPING & GROUNDS - Mike needs a budget from them. The tree by the Fontes has not yet been removed.

ARCHITECTURAL CONTROL - As a courtesy Mike will invite Elias on the community walk.

Pool - Manny will check with Tim on the cost and possibility of keeping the pool open for 2 weekends after Labor Day.

Tennis - We will need a new Chairperson as Al is moving.

Lake - Manny asked if there was any further problems with the muskrats, but no one seemed to know.

OLD BUSINESS - Manny suggested that we ought to disband the Explorer's Group. Norman will check with Todd on their activities and Mike will check with Rosemary Ruffieux on the name of their sponsor.

Rick will get in touch with someone from the City on what really needs to be done about the paving situation.

After much discussion on the role of the Board members for the next year and a half (terms are up in July of 1982) Mike and Norman agreed to switch positions after the budget was approved (probably on November 5).

The meeting was adjourned at 9:30.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
OCTOBER 29, 1980

ATTENDEES: Norman Linton, Mike Murphy, Marsha Linde, Rick Winecoff,
Judy Mermelstein

The meeting was called to order at 7:40 PM by the President, Norman Linton. The minutes were approved as read. Norman commented that we had not definitely decided to give up on the Explorer's Club but are still concerned about their not having a permanent sponsor and a parent organization to back them up. He will try and get in touch with the acting sponsor and Mike will contact Rosemary Ruffieux.

CORRESPONDENCE: An ad will be placed in the next Newsletter advertising for a new Tennis Chairperson. A letter was received from the 4-Star Tennis Academy offering to give lessons to NMC members in the spring. The Board tabled this for discussion later. We are not interested in a management company taking over NMC. A letter was received from the Misners complaining about their neighbor's babysitter who parks her truck in front of their house all day. Marsha will try and speak with both the neighbor and the sitter about moving the truck.

TREASURER'S REPORT - We did buy a \$30,000 T-bill at 11% interest.

COMMITTEE REPORTS: Architectural Control - It was agreed that since there is only one member to this committee and the covenants call for 3, that 2 Board members should also initial any actions. Newsletter - Norman will do Splinters for November. Pool - the filter work will probably start in December and will be added to the 1980 budget. Social - we only have 23 couples and need 40 for the International Buffet, the deadline being 11/7. It was suggested that Judy send out personal letters to new residents inviting them to attend this. She will attend to this. Landscaping & Grounds - nothing and they have not turned in a budget yet. Maintenance - Rick read the specs and a covering letter for bids to be sent out to hook up water and sewer for the shop. He went through all the City and County regulations on this. After lengthy discussion it was decided that the specs should be even more specific, that Rick should select and purchase the sink, toilet and other fixtures to be installed by the contractor. It was further suggested that a lawyer or an engineer rewrite the specs to include liability on the contractor's part for anything that may go wrong and to cover us for damage (possible) to the concrete areas, other utility lines, etc. It was also suggested that we check the plats of the properties where the lines will run and make sure that they are all on community property and if not that we obtain permission from the owners to lay the lines. Rick was also to contact the City and Elias for further aide.

BUDGET - The budget for 1981 was gone through briefly and Judy and Mike will work further on this for the 11/12 meeting. Judy will check with Beau Curry on what kind of security men we would need for the pool this summer and Norman will check into one light for the steps area to the clubhouse.

The meeting was adjourned at 9:50 PM.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
November 12, 1980

ATTENDEES: Norman Linton, Mike Murphy, Manny Gordon, Marsha Linde,
Rick Winecoff, Judy Mermelstein, Jim Bullard, Helen Wolfe,
Juni Fordham

The meeting was called to order at 7:40 PM by the President, Norman Linton. The minutes were corrected to read that the Board discussed having Rick by the fixtures for the plumbing in the garage and that the pool filter cost was to be shown in the 1980 projected and not approved column of the budget. Norman received correspondence both from the City and the Rockville Civic Federation which will be meeting with Mayor and Council sometime in December on topics of mutual concern. We also need a representative for a Transportation Planning Committee for the City of Rockville. The meeting with the Planning Commission on the proposed 13 townhouses will be sometime in December.

Treasurer's Report - We have heard nothing from the Sawyers and Marsha will check with Rich Wagner on placing a lien on the property.

Committee Reports - MAINTENANCE - all the construction in the community is due to replacing the telephone cable and a broken water main on Maryland Avenue. The fountains are off for the winter and will be turned on again probably in April. POOL - the work is being done on replacing the filter. SOCIAL - we have over 100 people attending the International Dinner on 12/6. NEWSLETTER - will be out the weekend of 11/22. TENNIS - we are still looking for a chairperson. ARCHITECTURAL CONTROL - an indoor fireplace was approved for 812 NME. LANDSCAPING AND GROUNDS - more pachysandra have been planted in the front, trees have been pruned and one crabapple has been removed; we are still waiting for pear tree replacement. Helen and Juni asked that the monthly statements reflect obligations not just bills paid. The parking lines have not been completed in the 100 block and the mulch around the pear trees needs to be reshaped.

OLD BUSINESS - Mike Murphy will try and contact the advisor for the Explorer's group which now numbers 6 members and is meeting in homes. Judy will again contact Mr. Tenn from Beltway. Norman Linton will contact Ed Grenning about getting the names of the Garden Plot people to Judy for billing. BUDGET - After much discussion Manny moved and Marsha seconded a motion to increase the dues for 1981 by 7 percent (last year's increase was 9 percent). The Board also passed a motion 4-0 to increase the part-time maintenance budget to \$13,500. Legal fees are to come under contingency and therefore no projection was made. The budget is to be finalized by the 12/3 meeting for publication in the December Newsletter. BERGDORF PROPERTY - we are to have deeded to the community 13,000-19,000 square feet of common property. Norman suggested that we: (1) get a professional to interpret the site plan, hold a community in advance of the Planning Commission meeting in mid-December, (3) pin down how the money is to be paid to us on settlement of each property; and that a package be put together for the buyers including materials on dues, covenants, etc. It was also suggested that a committee be formed to work with the developer on landscaping plans and that we try and get a starting date on building.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
November 12, 1980
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The Board reviewed their notes of their walking tour of the community and decided on which homes were to receive the form asking them to take care of various problems from painting, clean-up, mowing, etc. Marsha will take care of sending out these forms. Jim Bullard will again take care of awarding a prize for the best Xmas decorations on the outside of a home.

After much discussion on the covering letter and the bid for the water and sewer line for the garage, a motion was passed 4-0 (made by Manny and seconded by Marsha) to send out the bids with the following corrections: request for performance, model numbers on equipment, specification of pipe to be used, permission from property owners to have the lines going under their property, and dropping of Article 7 from the bid.

The meeting was adjourned at 10:13 pm.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
WEDNESDAY, DECEMBER 3, 1980

ATTENDEES: Mike Murphy, Suzanne Stimler, Norman Linton, Manny Gordon, Judy Mermelstein, Pat Linton, Chris Sawyer

The meeting was called to order at 7:40 at the home of the Lintons by the new President, Mike Murphy.

Chris Sawyer then gave a status report on the Explorer's Post. He said that they have 35 paid members but only 13-15 are active. Their new advisor is Jeff Marlow. They have engaged in various activities including working with the Park Service at Marshall Hall, digging up dirt from the front entrance and filling in areas around the tennis courts, collecting trash and recyclable cans from the Beach Boys concert on the Mall 7/4; rapelling; caving, trips to Seven Springs for skiing, an after hours tour of the National Zoo, etc. After much discussion, it was decided that Mike and Norman would attend a meeting at the Clubhouse on 12/11 with the Post and as many parents as possible. The charter expires at the end of January 1981 and the Board's feeling seemed to indicate that before sponsoring the group again, we need to have an active parents' committee and a designated parent-chairperson. Also, there was the original request for a deposit (\$100) for use of the clubhouse against breakage and/or damage. It was also suggested that perhaps a member from the Council could attend the 12/11 meeting.

The minutes were approved as corrected to read that the sum of \$13,500 for part-time maintenance workers would be discussed for the final budget approval. Correspondence included a form from IRS asking for another extension on the income tax appeal, a new contract for Beltway (which Mike kept to look over) and an application for a charge account for Rockville Fuel and Feed. It was agreed that Judy would bring carbons of outgoing correspondence to each Board meeting. It was further agreed that minutes with action items listed out would be distributed as soon after Board meetings as possible. A note from the Waddle's about the fence in their back yard will be responded to by Judy.

Treasurer's Report - We need to remind Marsha to check with Rich Wagner on placing a lien on the Sawyer's house.

Committee Reports: MAINTENANCE - a suggestion for a cross walk making across the Esplanade at the bike path was voted down. A request from Rick for a tree climber for \$48 to enable him to top trees was denied because of liability in case Rick fell. It was further requested that Rick report to the Board once a month for 10-15 minutes on what he did the past month and what his plans are for the next month. It was again requested that he spread the mulch around the Bradford pears. Suzanne commented about how impressed she was when she spoke to Rick and about the feel and knowledge he has about this community.

BOARD OF DIRECTOR'S MEETING

DECEMBER 3, 1980

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BERGDORF - Judy will have the site plan staked out to show the Board as soon as possible. (As of that night we did not know when Bergdorf was to meet with the City Planning Commission - it is now scheduled for Wednesday night, December 10 at 8:00 pm - first item on the agenda.) Possible committee people were discussed including George Jocher, Rick, Elias, etc. The site plan was then reviewed with Elias' comments.

Norman did get ahold of Jean Grenning about getting Ed to get Judy a list of those people who owe for the garden plots.

After much discussion a motion by Mike seconded by Manny was passed 4-0 agreeing in principal that there should be some kind of lighting for the steps from the clubhouse down to the parking lot. Mike agreed to ask Rick for specs for all possible options from a high pole to low lights, etc. Further discussion was tabled until the next meeting.

The meeting was adjourned at 10:05pm.

ACTION ITEMS

MIKE - Do Splinters and Newsletter budget items

MARSHA - check with Rich Wagner about lien on Sawyer's house

MIKE - review new Beltway contract

JUDY - call city re line across garden plot entrance; write letter to Waddle's; check with City on Bergdorf; stake out site plan

SUZANNE - ask Art Katz to serve on City Transportation committee and either Barbara Dutrell or Ardis to contact Barne's office re I-270 interchange.

MANNY & MIKE - attend 12/11 Explorer's Post meeting

POOL - the filter is being installed. Tim Stewart estimated that it would cost approximately \$600 total to keep the pool open on the two weekends after Labor Day. If we decide to do this, the money will come out of the contingency fund rather than being in the 1981 budget. Judy still has not received prices on the chairs. SOCIAL - The International Banquet has more than enough participants. The date of the Board of Director's Cocktail Party was set for February 1, 1981. NEWSLETTER - Mike will do Splinters to include the 1981 budget, dues increase schedule, new officers, date of annual meeting (3/9/81) etc. LANDSCAPING & GROUNDS - a new pear tree was planted behind the 800 block and 2 more will be delivered by Stock Brothers along with the removal of the pin oak in the entrance and the planting of 2 white dogwoods there and replacement of a willow by the lake. The Board was informed of the children trying to build a treehouse in one of the willows and Rick, Judy, etc. are keeping an eye out for them. Rick will stay on top of the hole in the street by the entrance of the 800 block to see if it is taken care of when the telephone company finishes. There seem to be no further problems with the school bus turning around in the parking lot. Manny asked that if we have no response by the next meeting of the people in the 800 block removing the fences, Norman will ask them to remove them. LAKE - nothing new except that Rick has been cleaning it up regularly and the City seemed to indicate that they would dredge the area by 100 NME where the mud filled in because of the water main brake. ARCHITECTURAL CONTROL - Manny commented that it appears as if his neighbors were about to leave their Corvette on 2 railroad ties in their driveway to work on it. Unfortunately there is nothing in the Covenants against this. TENNIS - Judy will again advertise for a Chairperson in the December Newsletter.

OLD BUSINESS - Suzanne brought us up to date on what is happening with the proposed I-270 interchange. She has written many letters and sent petitions against this to Barnes, Sarbanes, Mathias and the State and Federal Highway Divisions. She will write to the Federal Highway Department indicating that the State does not intend to file a full impact statement or origin of traffic study. She will ask either Barbara Dutrell or Ardis Fisher to visit Barne's staff to see how they can further assist us. It was agreed that separate letters from as many groups as possible be sent asking for a full impact statement. Art Katz is helping Suzanne draft this letter. If everything goes as planned, (according to the City) ground could be broken for the interchange in 1982. Suzanne will ask Art Katz to be on the City's transportation committee. Judy will again call the City requesting a wire across the entrance to the garden plot area off of Don Mills.

BUDGET - a motion by Manny, seconded by Suzanne was passed 4-0 to accept the 1981 proposed budget which will increase pool salaries by 10%, Judy and Rick's by 9%, have a contingency of about \$5,200 and based on a dues increase of 7%.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
December 15, 1980

ATTENDEES: Michael Murphy, Norman Linton, Manny Gordon, Suzanne Stimler, Judy Mermelstein

The meeting was called to order at 7:40 by the President, Michael Murphy.

The minutes were approved as corrected to read not that the Board voted down the idea of a cross-walk, just that we didn't even want to discuss the idea for vote. Correspondence: Judy passed around the copy of her letter to the Waddle's about their fence. Michael received an anonymous letter about the condition of 836 NME and it was decided that Marsha would send one of the standard forms. Judy will also send a personal letter to the owner of 14 Tapiola Court suggesting that he keep up his property, (gutters falling off, grass needs mowing, etc.). It was further suggested that we keep a record of who we send notices and follow up on these in the spring if no response is received or if improvements are not made to the property. We received a letter from the City's insurance agent claiming no responsibility on the City's part for the mud in the lake caused by the City water main break. Judy will write a letter to Mr. Sutton in Public Works asking that more than 3 truck loads of dirt be removed (as he promised).

COMMITTEE REPORTS: POOL- the filter is in and cost \$3,800. Lake- nothing. Newsletter - Manny questioned why the notice about remembering newspaper delivery boys and not the sanitation men, mailmen etc. The answer was that the editor put that notice in. Mike moved and Suzanne seconded a motion that was passed 3-1 to give the mailman, Pat Godwin, \$10 from the community for Xmas. Tennis - still no chairperson. Social - the International Banquet was a tremendous success, and now Ernie has resigned and we need a new chairperson. Architectural Control - the 500 block (518-522) has asked that a fence be placed by them on community property line where Burgdorf intends to build. Discussion of this was tabled until we see Elias' reaction. Landscaping & Grounds - 2 pear trees behind the 800 block have been replaced, the pin oak will be replaced by dogwoods and the City will replace 5 trees in the spring. Clubhouse - the wiring needs to be checked, and Rick needs to clean the kitchen better, especially the stove.

OLD BUSINESS - Mike reported that after reading the new alarm service contract he asked Judy to write them a letter clarifying what was "good working condition" of the system. The contract can only be broken by us during five years if the system is not in good working condition. We need to check on the heat sensor in the pump room, the back-up system problem when the power goes out; the fact that the control panel is very old, etc. Explorer's Club - Manny and Mike met with them and will be meeting again with them this week. It was agreed that if they met all the chartering qualifications of BSA including the sponsor, parents committee, etc., we would again sponsor them and then talk about their \$100 deposit for use of the Clubhouse. This all has to be done by 1/20/81.

BOARD OF DIRECTOR'S MEETING

December 15, 1980

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Suzanne reported on a meeting at the Clubhouse on the interchange. Three people will be contacting Congressman Barnes and others will be writing to the Federal Highway Administrator Hassell about an environmental impact. The other groups attending will try and contribute a token amount towards the lawyer's fee. They are meeting again this Thursday. Suzanne also attended a meeting on the Maryland State transportation plan for Montgomery County plan. The state now has a new format; first planning and evaluation and the construction. The interchange is not yet included in the construction planning. The Mayor of Rockville was furious that the interchange was not in the construction portion and said it would ruin the city if we don't have it; he also said that we (the City) would donate the State's share (over \$1 million) to see it constructed. He also said that the \$100 million plan for the Rockville towncenter has no developer commitment until the interchange is considered a reality. Mayor Hanna also sent a letter to Governor Hughes that only a small portion of the residents were against the construction, which is not true. Suzanne will send a letter to the Governor saying that out of 10 citizens groups, only 2 were in favor. She will also send a letter to the Mayor asking why we need the interchange, where the traffic will go, etc.

A discussion was then held on Burgdorf's site plan and the meeting with the planning commission on December 10. The commission agreed to postpone any final decision until another meeting on January 28, 1981 at which time the community will have had time to study the site plan and any alternates. Mike presented a draft memo to the community which was discussed and altered by the Board. The final decision was to send a memo to the community with both Burgdorf's site plan and Carol Adcock's alternate (which she presented to the Planning Commission) for comments by the community and to hold a community meeting on January 6 for further community input. At this point the Board is taking no stand and keeping their opinion and minds open until everyone has had time for input.

A motion by Manny, seconded by Mike and passed 4-0 was made to give Judy a \$50 Xmas bonus and a \$100 for Rick. The bills for the garden plots were mailed out and some money has already come in. Discussion of lighting for the parking lot/clubhouse steps and retention of a lawyer was tabled.

The meeting was adjourned at 9:35 pm.

ACTION ITEMS:

Mike - meet with Explorers

redraft memo to community re site plans

Suzanne - send letters to Mayor and Governor about I-270 proposed interchange
perhaps also contact media

Judy - send letter to 14 Tapiola Court

write letter to Mr. Sutton about mud in lake

try and get another copy of the site plan from Mr. Burgdorf

get list from Marsha on who we sent maintenance notices to

check with Rick on wiring for clubhouse and cleaning of kitchen