



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTOR'S MEETING
January 11, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Steve Plotkin, Ursula Rein,
Ann Whitcomb, Judy Mermelstein

The meeting was called to order at 8:03 P.M. by the President,
Bob Whitcomb.

The Minutes were approved as read.

COMMITTEE REPORTS:

SOCIAL - The plans for the Board sponsored cocktail party were discussed. Ardis will make a cold punch and David Mermelstein will make a hot rum and apple cider drink. A notice will be put in this month's Newsletter and a separate flyer will be sent out as a reminder the week before the party. The time will be 2 - 5 PM and we will pay the kids to clean-up.

TREASURER'S REPORT - Judy reported that over \$15,000 had been collected in 1977 dues. Bob reported that the IRS has a new tax ruling about homes associations (which we qualify as) about taxable income, not including dues. He will check further into this and Judy will check with Stuart Lloyd, our accountant. He also received notice that an Assessment Review Task Force for Montgomery County was being set up to deliver findings to the Council by 9/77 on the rise in property assessments. Judy will check with Phil Horowitz to see if he would be interested in serving on this committee.

LEGAL - Bob reported that Rich Wagner said there was no way to change the Covenants and By-Laws short of a unanimous vote of the homeowners which includes changing the dues structure, or setting up a separate townhouse fund assessment. Ursula will set up a meeting of the townhouse committee and Rich Wagner so he can report this to them.

LANDSCAPING AND GROUNDS - The tree that was run over on NME will be replaced by those responsible with a like tree. A community resident is negotiating with those responsible for this replacement. The March Newsletter will contain an item about not cutting down community trees and pruning of those trees. Steve asked about the damaged fence on Farsta and Judy said she would contact the resident involved.

BOARD OF DIRECTOR'S MEETING

January 11, 1977

Page 2

MAINTENANCE - Two items were tabled until Bruce returns. Once concerned his report on Beltway and our alarm system; and the other was about having the tree chopped down for \$200.00. The snow removal by our contractor seems to be going smoothly, and a notice will be placed in the Newsletter asking residents not to park around the circles. Bob will take care of contacting the firm installing the garage doors that now wants another 10%.

CITY AND COUNCIL - Bob reported on the community grant for Monroe-Lynchfield and decided that New Mark should stay out of it.

NEGOTIATIONS - Bob and Ardis met with Ron Olson, former Director of Parks and Recreation and Gardner Jordan of the Board of Education about use of the former school property for a play field. Everyone seems agreed that all we need do is make a formal request to the City. However, the Board agreed that the time to do this is when Mr. Burgdorf starts to build, and not before.

OLD BUSINESS -

Judy was unable to find an insurance company willing to write a policy for Board liability. She will contact the Community Management organization for suggestions.

The meeting was adjourned at 9:30 P.M.



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January 1977

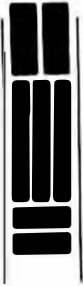
MEMORANDUM TO: Board of Directors
Committee Chairpersons

FROM: Judy Mermelstein *JRM*
Administrative Assistant

SUBJECT: Publication of 1977 Directory

As you perhaps noticed in this month's issue of the Newsletter, we are again in the process of publishing a current New Mark Commons Directory. To this end, I would appreciate it if all Board members and appropriate committee chairpersons would review all forms, explanations, regulations, etc. that are in the back of the current Directory and let me have any additions, corrections, etc., before the end of February so that I may type them and they can be included in the new Directory.

Everyone's cooperation in meeting the above mentioned deadline will help guarantee our target of both publication and distribution sometime in early April.



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTORS' MEETING
January 26, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Steve Plotkin, Ursula Rein,
Judy Mermelstein

The meeting was called to order at 8:07 P.M. by the President,
Bob Whitcomb.

The minutes were approved as read. Correspondence: Ardis will respond to a note from Ms. Ducar about snow removal and sidewalk shoveling. A notice will be placed in the Newsletter to the effect that everyone is responsible for their own sidewalk and that we had received a letter from Larry Block apologizing for the poor City street cleaning. Another form was received along with a letter stating that Board of Director insurance would probably cost \$500 as a minimum and would have to be changed with each new Board. The Board will ask Rich Wagner his opinion as to whether this is really necessary as the Board agreed that this was expensive.

Treasurer's Report - Steve reported that a resident had asked for an extension on the dues. It was agreed that this was okay if the resident understood that a late fee was to be paid after 30 days. We have collected about \$44,000 in dues, and about 80 people have not paid yet. Bob reported that all income with the exception of dues and late fees, retroactive to 1973 would probably be taxable. Judy reported that Stuart is to pick up the books this weekend.

COMMITTEE REPORTS:

SOCIAL: Everything seems to be under control for the Board sponsored cocktail party.

MAINTENANCE: So far we have spent \$2,140 for snow removal and sanding and only \$600 was budgeted. Everyone agreed that the contract service is doing an adequate job. The new contract on the garage doors was sent to Mr. Spatz. Further discussion was tabled on this subject til Bruce returns.

LAKE: A bid from Gregory was received and forwarded to the Guardias for dredging the lake for a cost of about \$18,000. Sally will be asked to check and see if it would be much cheaper if the silt could be dumped on the Board of Education land.

Board of Directors' Meeting
January 26, 1977
Page 2

POOL: David Lamb is interviewing for a new pool manager, and Judy will order the new pool chairs sometime in the next month.

CITY AND COUNCIL: Bob read off a number of pieces of correspondence from the City, none of which required our doing anything.

OLD BUSINESS: Nothing

NEW BUSINESS: Ursula suggested the name of Friedman as a reliable plumber for broken water pipes and Ardis suggested Peek. The Police will sometimes respond to our calls about fires being lit around the Village Greene area. That is the only recourse we have.

The meeting was adjourned at 9:30 P.M.



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTORS' MEETING
February 9, 1977

ATTENDEES: Ardis Fisher, Ursula Rein, Bruce Mazzie, Judy Mermelstein

The meeting was called to order at 8:27 P.M. by the Vice-President, Ardis Fisher. The minutes were approved.

Treasurer's Report: Judy reported that she had sent out 50 dunning notices; that Steve will publish a Cash Flow Statement in the February Newsletter; and that our accountant will try and have the 1976 Audit in time for the Annual Meeting on March 14.

Committee Reports: Everyone agreed that the cocktail party was a big success and that we will plan more parties of this type in the future.

MAINTENANCE - Bruce reported that he and Bob had decided to order the original garage doors at the higher price. Judy was to have the broken kitchen door replaced with plexiglas. A letter was sent to PEPCO about completing the electrical wiring for the garage. Bruce spoke with the Rock Terrace Supervisor and they will be fertilizing the last week in March and will continue outside maintenance. The plow for the tractor is not to be found and therefore sidewalks were not shoveled. It was decided to put a note in the Newsletter that everyone is responsible for their own walks. Mr. Spotz is replacing the doors downstairs to the powder rooms and will be repainting that area. Bruce may hire Harry Weir to work on the upstairs doors, and he will fix the path lights. The tree was topped and is now down. Ursula mentioned that the 2 crab apple trees near the front entrance need pruning and Bruce will take care of this. A letter was to be sent to Beltway accepting their offer to repair the alarm system for \$75.00.

LAKE - A discussion and approval for diquat for the lake was tabled until the next meeting.

LEGAL & TOWNHOUSE - Ursula is having a meeting on Tuesday, March 22 at 8:00 P.M., at the Clubhouse at which time Rich Wagner will present his legal opinions.

Board of Director's Meeting
February 9, 1977
Page 2

OLD BUSINESS - The fire in the woods continue and further problems such as the breaking of the kitchen door in the Clubhouse. It was suggested that the Police be asked to parole the Clubhouse area when Tomi has her dancing classes.

NEW BUSINESS; All Board members are to ask their committee chairpersons to have reports ready for the Annual Meeting. Bob has a Council Member coming to speak about long range plans for Rockville, including Metro.

The Board agreed to let the Boy Scouts use the Clubhouse for their annual awards banquet for the fee of \$5.00.

Ardis suggested that the Work Order Form be eliminated from the Directory and as something that is used in the community. Further Rules and Regulations changes will be discussed next week.

The meeting was adjourned at 9:07 P.M.

BOARD OF DIRECTOR'S MEETING

February 23, 1977

Page 3

OLD BUSINESS: A notice will go into the March Newsletter reminding residents not to park along the access road to the Clubhouse.

NEW BUSINESS: Some residents recommended to Bruce that the concrete slab by the pool (now for eating area only) should be turned into an exercise and sauna area and that the community should supply the equipment. The idea was vetoed.

Bruce also suggested that an Energy/Environment Committee be set up to look into the possibility of heating, air-conditioning, lighting, etc., the Clubhouse through solar heating. Bruce will speak with Ed Grenning and Harvey Alter about this.

The meeting was adjourned at 10:00 p.m.



NEW MARK COMMONS
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P. O. BOX 206
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BOARD OF DIRECTORS' MEETING
March 9, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Steve Plotkin, Ursula Rein,
Judy Mermelstein, Ed Grenning

The meeting was called to order at 8:07 p.m. by the President,
Bob Whitcomb.

The minutes were approved.

Treasurer's Report - Steve reported that the balance sheet was
off by \$6.05 and that 24 residents still have not paid the first
part of the assessment.

COMMITTEE REPORTS:

CITY AND COUNCIL: Bob reported that he and Ardis were going
to attend a meeting this evening on a question raised by Rockshire
and David Mermelstein about a study of private communities and
PRU. Questions covered would be private parking lots and sidewalks;
the tax rate, snow removal problems etc. Larry Blick has had many
departments working with this. There may be several possible
solutions such as suing for an unfair tax rate; setting up taxing
districts, etc. Alan Pritchard and another member of the City
planning staff will be attending the annual meeting.

TOWNHOUSE: Have heard nothing from Rich Wagner yet.

SOCIAL; A swap meet at the garage was approved for the
community and we will try and plan a spring party. Bruce will
look into buying an amplifier for the Clubhouse stereo system.

TENNIS: Bruce asked that the tennis players pick up the
pop-tops from the tennis ball cans.

ENERGY AND ENVIRONMENT: Bruce reported that he and Ed Grenning
had briefly survey the Clubhouse and many things could be done to
lower our utility costs including insulating the roof; caulking
the beams, using insulated glass; insulating the outside walls.
Judy was to give Ed the past utility bills and to try and get blue-
prints of the Clubhouse. Ed said we will have to make a list of
the problems and get cost estimates and then figure potential
benefits. He discussed how the City was trying to save money
on their utility costs.

BOARD OF DIRECTORS' MEETING

March 9, 1977

Page 2

NEWSLETTER: Steve suggested that the Newsletter be a catalyst for making engery saving suggestions for the community, i.e., having extra insulation put in private homes, storm doors, etc. Ed will do this.

LANDSCAPING - Geri Misner has agreed to the Chairperson for this Scommitte with Steve as liaison.

LAKE - Ther permit for diquat has been applied and now the committee must find where to buy it and someone to apply it. Bruce also recommended that this committee look into some specifications as to what constitutes when the lake needs dredging; approximately how often this will occur; and what the cost will be.

POOL: A manager has been hired and the new chairs have been ordered.

MAINTENANCE: Bruce reported the following accomplishments: path lights are fixed; garage electricity installed and poles and old meter removed; garage doors installed; path light to clubhouse being worked on by Goodman electric; the clubhouse has been cleaned- the electrical problem in the building is being checked on; the alarm system has been fixed and a new battery installed, the floors have been done; an enclousre has been made for the truck; the garbage cans have liners that are now locked on; and the spraying of trees and fertilizing of grass will be done. Things still to be done include: repair the bridge; water hook-up in the garage; install the fountains; fix the sliding glass doors in the clubhouse; and fix the fence behind Hal Davis. We have 3 teen-agers now working regularly to clean the clubhouse and the grounds.

The meeting was adjourned at 10:00 p.m.



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BOARD OF DIRECTOR'S MEETING
February 23, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Ursula Rein, Bruce Mazzie,
Judy Mermelstein, Tom Jaras

The meeting was called to order at 8:05 p.m. by the President,
Bob Whitcomb.

The minutes were approved. There was no Treasurer's Report.

COMMUNITY FORUM: Tom Jaras explained about the wash-out behind
his townhouse and that of Ruben King-Shaw (244 & 246 NME). After
a discussion of how Tom and Ruben are planning to use rip rap and
later railroad ties to contour the bank and hold it, a motion
made by Bruce and seconded by Ardis was passed 4-0 to accept the
proposal and for them to do the work. They were authorized to
spend up to \$200 on the rip rap (this project was budgeted for
in the 1977 budget). Tom then asked about the fence along Monroe
Street. Bruce reported that part of it has been permanently torn
down and that the rest will be kept in repair.

Ardis brought up several problems brought to her attention by
Ruth Loevinger. Bruce is getting estimates on having the trees
sprayed and will have the climbing vines on the trees clipped.
Ardis will check the plats to see who is responsible for the
triangular lot behind Ruth's at the corner of NME and Maryland
Avenue.

COMMITTEE REPORTS:

MAINTENANCE: Bruce reported that the fence along the basket-
ball court will be fixed and that the downed tree by the Alters
will be removed. Ardis asked that particular mowing attention
be paid near the corner of 506 as the resident is ill and can no
longer attend to it. Apparently Howard Charman spoke to the
resident responsible for the broken kitchen door in the clubhouse
and the resident is willing to work off the cost of repair. Tom
Revesz will replace Craig Riche in keeping the clubhouse clean,
removing the trash, etc. We will be using only about 3 resident
teenagers this year for maintenance since we have the contract
with Rock Terrace and both Mr. Spotz and Mr. Weir.

The path light meter has been replaced and Bruce will fix
the path lights. PEPCO is to finish the garage work on March 4.
Rock Terrace and the City will be taking care of the sand that
is around the community left over from snow days. The younger
residents are no longer building fires in the woods. Mr. Spotz
has fixed all the toilets and is now painting and repairing the
downstairs of the Clubhouse. The teenage helpers will be

giving the upstairs of the Clubhouse a spring cleaning.

POOL: David Lamb hopes to have a manager hired by 2/25.

TOWNHOUSE MAINTENANCE: Ursula reported on her meeting with Rich Wagner, Manny Gordon, Bob, Sally Guardia and David Mermelstein. David M. was supposed to be looking into documentation that says we should be charging the townhouses extra for grounds maintenance. An item will appear in the next Newsletter informing residents that they are allowed to take 1/371 part of the \$8000 real estate tax bill of the community off on their income tax which amounts to about \$25/homeowner.

NEWSLETTER - The next Newsletter will again ask residents not to park around the parking lot islands as it is a fire hazard. Complaints about parked cars in cul de sacs and the question of dog complaints will not be put in. Ursula again said that the Rozansky's are parking on the grass and was told to call City Police and have them ticketed.

TENNIS: David Wolfe is having a meeting on February 24.

SOCIAL: Bruce suggested that maybe the community plan a Monte Carlo Night. Judy will discuss this with Wendy when she returns.

LANDSCAPING AND GROUNDS: We still have no Chairperson or enough members for this Committee. A sign up sheet will be passed around at the Annual meeting. Donna will try and have a report ready for that meeting. Feeding of the trees has been scheduled.

LAKE: Gregory proposed an \$18,000 figure for dredging the lake. Further discussion of this going into the 1978 budget was tabled until the water drainage survey is completed by the City and more information is gathered. Sally Guardia (through Ursula) asked that diquat be applied to the lake. Ardis moved that we do this and Ursula seconded the motion. It was passed 3-1 and Bruce will look into having it done by someone outside the community, before April.

CITY AND COUNCIL: Bob reported on a meeting attended by him given by Fallsmeade, Potomac Woods and Horizon Hill by the Planning Commission Staff about the proposed interchange at Maryland and Seven Locks (Falls Rd). He will try and get the same presentation for our annual meeting. Along with the interchange 7 Locks is also to be improved.



NEW MARK COMMONS
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P. O. BOX 206
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BOARD OF DIRECTOR'S MEETING
April 13, 1977

ATTENDEES: Bob Whitcomb, Steve Plotkin, Ursula Rein, Bruce
Mazze and Judy Mermelstein

The meeting was called to order at 8:10 pm by the President Bob
Whitcomb.

The minutes were approved.

Treasurer's Report - Steve asked that Judy include two new cate-
gories in the monthly financial sheets; General fund including
purchases made this year which reflect prior year budgeting;
and total balance in and balance out.

Correspondence - Bob had a number of letters including informa-
tion on smoke detectors, the census, etc.

Committee reports:

Maintenance - Bruce reported that the community grass has
been fertilized and the grounds are generally in good condition.
The lake erosion problem by 100 NME will be taken care of on
April 16 with railroad ties - and they will cement the apron be-
tween 114 NME. The stereo part was purchased and the system re-
wires. Garbage pans have been put in. Bob will speak with Harvey
Alter about payment from the Deckers on the replacement tree along
the Esplanade that their daughter ran over (cost about \$260). After
a lengthy discussion on extending the pool apron for approximately
\$1473 (42 x 18') it was decided to postpone this decision til fall.

Lake - Bruce discussed that we receive more complaints from
this committee than input. The weeds are heavy and the water is
only 6" deep by Guardias. There will be no diquat permit unless
we lower the level of the lake. Estimates for dredging are running
from \$18,000 to \$12,000. This seems to be the only solution, and it
will have to be done every 5 to 7 years. Ursula will check with
the Grovesnor Apartments about how they managed their lake. Frank
is to report at the May 11th Board meeting with specs for dredging to
be sent out for bids (Bob will write him a letter). Judy will call
the Humane Society about getting rid of the muskrats in the lake.

Pool - The manager, assistant manager and one guard have been
hired.

Architectural Control - Harry Gildenhorn's double deck was
approved.

Landscaping and Grounds - Steve reported that Geri made a rule that no one on their committee would do physical labor. Earth Day is planned for April 23. This committee was to submit plans for the front of the Clubhouse area.

Tennis - The new nets were purchased but are not up yet.

Social - Another community party is planned for Friday, June 10.

City and Council - Genevive Wimsatt (who is a member of the Planning Committee) told Bob that the Board of Education had asked the city for a temporary blacktop walkway on the extension of NME to Monroe Street so that the children from Hungerford could get to Julius West and not have to be bussed. After much discussion on this, it was decided that Bob will write the City complaining that were not notified, that we are generally in favor of the idea, but would like to approve the plans, have this area graded, and be kept on top of the situation.

Bob then reported about the attempt to have the townhouse parking lots taken over by the City. Larry Blick has various staffs working on this problem and will keep us informed. Bob cited the Gaithersburg compromise which the City will take care of the 20' that is driving area and not the parking spaces. Bob reported that the issues have not even been clarified yet, and that apparently Rockshire is the only other community in Rockville with a comparable problem. Bruce is to find out just how sub-standard our parking areas are.

Legal - Ursula reported that there will be a meeting soon.

Energy and Environment - Bruce reported that there will be a community meeting on Tuesday, April 26 with Mr. McCombs on how to use solar energy in New Mark. He also met with Ed Grenning who will survey the clubhouse for energy usage. It is also possibly to apply to ERDA or HUD for a grant (free) for solar energy at the clubhouse as a model project.

Old Business - The question was raised as to whether the Swap Meet should be publicized outside the community. This is to be left up to Adele. Retribution is being made on the first time the glass door was broken in the clubhouse by labor. The area of the bike path and the woods was then discussed heatedly. The final solution was a compromise. The children are entitled to use this area if they fill up the large hole in the woods and if they don't cross the bike path. Bruce is in contact with the teenagers and will relate this to them.

The meeting was adjourned at 10:55 pm.



NEW MARK COMMONS
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P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTOR'S MEETING
April 27, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Steve Plotkin, Ursula Rein,
Bruce Mazzie, David Burch, Sally Guardia, John Thalmayer,
Ben Hendley, Judy Mermelstein

The meeting was called to order at 8:00 p.m. by the President,
Bob Whitcomb.

The minutes were approved as read. Correspondence included
a letter to the City about the about the path through the extension
of New Mark Esplanade, Frank Kalin's resignation letter as Lake
Committee Chairman and a letter from Jo Pierson requesting the
use of clothes lines in the interests of energy conservation.

Treasurer's Report - The Deckers paid for the tree knocked
down behind the Alters and the dues are trickling in.

Community Forum - John Thalmayer came up to ask the hows and
whys of the bike ramps in the woods. It was stated that the ramps
are now crossing the path behind the 300 and 800 blocks of NME and
the roots of some of the big trees are now exposed due to the
digging and holes. After much discussion, Bruce will again speak
with the youngsters and we will try to put the grass cuttings
in the holes and block some off with tree limbs. A notice will
be placed in the Newsletter about filling in the holes and not
crossing the bike path.

David Burch wanted to know when the grass in the 800 block
would be cut and if he could seed the spots that were over-
fertilized and if the Board would pay for the seed. This was
agreed to. It was also agreed that the Board would look into
Job's stakes for tree feeding and we would get volunteers from
the community to provide labor.

Ben Hendley asked if buying a new wood front door would have
to go through the Architectural Control committee; the answer was
no.

Committee Reports - City and Council - Bob and Ardis spoke
with Dan Hobbs (Assistant City Manager) and Ron Olson of the Plan-
ning Commission about the proposed grading, seeding and blacktop
path through the extension of NME. We have agreed to this but are
waiting to see the plans from the Board of Education. Bob will
further prepare a letter to the City on the Capital Improvement
Projects to ask for a continuation of the sidewalk between the
Brown home and the Myers home on Potomac Valley Road since Mr.
Wolfram did not do this and also for sidewalks between here and
the City and for part or all of the lake dredging costs to be
born by the City.

Tennis - The Roll-dry is now working and Ardis will see when David Wolfe plans to put up the new net; and she will also get the court rules put in lucite and wired to the fence in front of the bench.

Social - Plans for the June 10 party are progressing. It will be \$1/head at the door with snacks and champagne punch and set ups provided.

Pool - things are moving alone.

Legal - Rich Wagner's report says there is no way to have the townhouse owners pay an additional assessment. The committee plans to meet sometime in the future.

Landscaping and Grounds - Steve is setting up a date for a new meeting. He will try and get a new Chairperson as Geri Misner resigned. He will ask that the committee provide labor (along with other volunteers) and will get out of the \$600 contract with Burton's for deep root feeding. He will call the City about spraying the trees for tent worms. Bruce moved and Ardis seconded a motion that the community will accept donations of bushes given that the Landscaping and Grounds Committee will arrange for their relocation and this Committee approve the new site. The motion was passed 5-0.

Newsletter - The 1977 Directory has been distributed. It was suggested that from time to time complete page additions be printed in the Newsletter for direct insertion into the Directory. Next year the street index will just show last names. Bob will do Splinters for May.

Architectural Control - Bruce asked about the policy on a gypsy moving into the 100 block and setting up a palm reading and counseling service out of his home. The seller of the house was referred to the City for its regulations. Signs will be put up indicating where the clubhouse parking lot is and the chain will be put back on the driveway after the posts are moved. Bruce asked about his son selling hot dogs on the Clubhouse road near the tennis courts. Further discussion of this was tabled.

Lake - Frank has resigned as committee chairman and Sally Guardia has agreed to be the new Chairperson. Judy will call exterminators about getting rid of the muskrats. After much discussion about diquat, minnows and other fish; it was decided to hold a Lake Day on Sunday May 22. The lake level will be dropped on May 15. Letters will be sent to the residents along the lake explaining what is happening and a flyer to the community will ask for everyone to help out.

BOARD OF DIRECTOR'S MEETING

April 27, 1977

Page 3

Energy and Environment - Bruce reported that over 25 families showed up for the meeting on Tuesday night on solar hot water heaters. It would probably cost about \$3500 for the clubhouse which would be paid back in about 6 years. Ed Grenning is looking into getting a grant for us. Eventually the community through the Architectural Control Committee will have to make decisions and policy about the roof panels and in terms of solar rights with regards to trees etc.

Maintenance - Bruce reported that the path lights are again being vandalized and that the cement work was completed by 114 NME.

New Business - Jo Pierson's request for the use of clothes lines was denied as it is against the covenants which can only be changed by a 100% vote of the community.

The meeting was adjourned at 10:45 p.m.



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTOR'S MEETING
May 11, 1977

Attendees: Bob Whitcomb, Ardis Fisher, Steve Plotkin, Ursula Rein, Bruce Mazzie, Judy Mermelstein, Tim Stewart, Sally Guardia

The meeting was called to order at 8:10 p.m. by the President, Bob Whitcomb.

Treasurer's Report - 9 residents have paid no dues, and 35 still owe their second half. Stuart will have the books back to us this week.

Committee Reports:

Pool - Tim Stewart, the new manager reported that the pools are now filled; the baby pool flow meter needs repair, 5 lights need reapiiring; inspection is scheduled for the 20th; the five guards hired (1 still to be hired) have a lot of experience. There will be a swim team meeting on May 31st and a staff meeting on May 27th. The pool is scheduled to open the 28th. This year we will use the carriage gate entrance. No private lounges will be allowed.

Lake - After much research on the subject, Sally reported that for this year the best project for the lake was to lower it 12" - 6" and apply the diquat. A motion to this effect was passed 5-0. Bruce will lower the lake on Saturday, May 14th, and the first half diquat treatment will be applied a week later. Judy is to check on our liability insurance. Sally will have Gary look over the lake specs submitted by Ali Yazdi and we will try and discuss this at the next meeting with Ali present. We need more information such as what specific depths do we want the lake; how much silt will have to be removed, etc.

Social - Everything is set for June 10th.

Tennis - The new nets are up, the tournament has been publicized and the rules will be posted.

BOARD OF DIRECTORS' MEETING
August 24, 1977
Page 2

POOL - The gutters along the clubhouse need to be cleaned.

LANDSCAPING AND GROUNDS - Steve reported they had a short meeting and that the main order of business for this fall will be to replace dead or missing trees and to plant a tree in the entrance way.

ARCHITECTURAL CONTROL - Everyone approved of Bruce's form which he will show to Elias and have printed.

LEGAL - Bob will ask David Lamb to look into the two pieces of New Mark property that may be auctioned for back taxes and also to research the holder of the Burgdorf note with the idea of possibly assuming the note and picking up the property, or giving the community first right of assumption.

TENNIS - A tournament is scheduled for the ^{10th} ~~17th~~ and 18th of September.

OLD BUSINESS - All weekly uses of the clubhouse will be at the rate of \$5.00/hour with each case to be decided on an individual basis by the Board.

Judy reported that our package insurance rate was raised over \$1,000 to be approximately \$2,9800 and the umbrella coverage from \$300 to \$500. She will have her agent check the policies as soon as they are all received.

Board meetings will now be held on the first and third Wednesdays of the month.

The meeting was adjourned at 9:40 P.M.

Board of Director's Meeting
May 11, 1977
PAGE 2

Landscaping & Grounds - Steve reported that we are out of the contract with Burton's and the committee has agreed to serve, but as yet we have no chairperson.

City & Council - The blacktop path is completed at the extension of NME; this will be graded and seeded and the large pieces of concrete will be removed. The City will also see that the sidewalk is completed along Potomac Valley Road between the Brown's and Meyer's houses. It was decided to wait until next year and work through Public Works for helping take care of the lake. It is too late this year for ~~OPT. C-1 P~~

Maintenance - Everyone agreed that the grounds really are looking well. The drinking fountain will be fixed, again.

Old Business - The idea of hot dog vending was dropped.

New Business - The Board voted 4-0 with one abstention to allow not more than 20 non-resident members to join the pool providing that either they live in the immediate neighborhood or are former residents of New Mark.

The meeting was adjourned at 9:45 p.m.



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTOR'S MEETING
May 25, 1977

Attendees: Bob Whitcomb, Ardis Fisher, Steve Plotkin, Ursual Rein,
Bruce Mazzie, Judy Mermelstein

The meeting was called to order at 8:04 p.m. by the President,
Bob Whitcomb.

The minutes were approved as corrected.

Correspondence - Bob read a letter from Mayor Hanna about the
blacktop along NME extension. Steve will work with the men on
more posts and prehaps a treed physical barrier. The sidewalk
along Potomac Valley Road is also now complete.

Treasurer's Report - Steve reported that of the 9 residents who
have paid no dues, he has contacted 7 and they will pay. Judy is
still contacting those 20 who owe partial payments. The auditors
report for 1976 is completed. According to our account we have
no tax liability as interest income and our other income (other
than dues) is directly related to the general operation of the
community. The discrepancy between the two dues figures on pages
10 and 11 of the report are due to the prepayment of 1976 dues in
1975. With approximately \$83,000 in the savings account, Steve
will investigate transferring approximately \$40,000 into bonds,
another account, or some other means of earning more than 5 1/4
interest.

Committee Reports:

MAINTENANCE - Bruce reported that we have had heavy vandalism in
the past 2 weeks. The path lights have been broken twice, one of
the garage doors is broken, trees have been run over, and private
homes have been vandalised. Judy will speak with the Police about
patrolling, especially on Friday and Saturday nights. A motion
authorizing Judy to purchase have installed 7 screens for the
Clubhouse at approximately \$25 each was passed 5-0.

LAKE - The lake was diquated and cleaned out. Rick Wycoff did this
for no charge and Ursula will mention this in the Newsletter. The
fountain will be put in as soon as the lake committee gets the man-
power and selects a weekend.

SOCIAL - Everything for the party on June 10th is go.

TENNIS - The tournament drew 42 singles and 34 doubles (17 pairs)
for this coming weekend.

POOL - we passed inspection, and Bob authorized an additional \$70
for a new diving board.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
Board Of Director's Meeting
May 25, 1977
Page 2

LANDSCAPING AND GROUNDS - Steve will advertise in the Newsletter for a Chairperson. He will again talk to Ann Taylor about the tree replacement. Matching funds for cul de sacs and circles will again be mentioned in the Newsletter, but these funds will not pay for annuals. We will also pay the teenage workers to fix the woods.

A general discussion was held about what to do about the vandalism in the community, spear-headed by the fact that some teenagers were found in the pool on Monday afternoon. After much discussion it was agreed that Ardis would contact the parents of the two boys caught (there were about 5 others) and warn them if caught again the boys will be banned from the pool for a month. It was agreed that anyone caught in the pool in off hours would be suspended for a week; second offense for a month. It was decided to take each case of vandalism, trespassing, etc. as it came up; but that generally the Board policy would be to prosecute as is the case with the boys caught by Bob Harger breaking path lights who were booked by the Police. Bruce will draft a letter for the Newsletter to this effect.

NEW BUSINESS - Ardis will check with the City on whose responsibility it is to paint yellow curb lines in the 800 block and put up Fire Lane signs.

A discussion of our insurance coverage was tabled until next meeting when we should have some figures.

The meeting was adjourned at 10:00 p.m.



NEW MARK COMMONS
HOMES ASSOCIATION. INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTORS' MEETING
June 8, 1977

ATTENDEES: Ardis Fisher, Steve Plotkin, Bruce Mazzie, Ursula Rein,
Judy Mermelstein, Ben Hendley

The meeting was called to order at 8:05 p.m. by the Vice President,
Ardis Fisher.

The minutes were approved and Judy passed out the Beltway schedule
for the next 6 months.

Treasurer's Report - Steve asked that Judy give the monthly outgo
on the monthly finance report. Steve and Ardis copied down the
list of those delinquent on dues. A discussion to have one dues
payment next year was tabled until later in the year.

COMMITTEE REPORTS:

MAINTENANCE - Bruce reported that the bridge has been repaired
and painted; railroad ties and tiles have been placed in the bank
by 100 NME, the path lights have been repaired twice since the last
meeting; the basketball fence has been repaired; the chain is back
on the driveway and the fountains have been installed.

LAKE - Ursula reported that everything is finished; the lake
is only 1" below its normal level and 2 truck loads of garbage were
taken out of it.

SOCIAL - Either 51 couples or persons are prepaid for the
community party on June 10th. Everything is prepared.

LANDSCAPING AND GROUNDS - Vasia Gmirkin is the new Chairman.
The area behind the 800 block is improving.

CITY AND COUNCIL - Ardis said we will have to paint the fire
lanes in the 800 block and a notice to this effect will be in the
Newsletter.

TENNIS - The tournament was a huge success. Summer leagues
and maybe a Labor Day tournament are now in the works.

OLD BUSINESS - The discussion on insurance was tabled.

NEW BUSINESS - Ben Hendley thanked the Board for fixing the fence
behind the 200 block, was given permission to remove the dead bushes
in front of 200 NME without replacement (he was to contact Vasia
first) and to split the replacement cost of 10 holly trees that died
in the circle down by him with the Board and his neighbors.

A discussion of asking the Munsers to join our pool was tabled
until the fall.

After much discussion, a motion was passed to (if the cost
was right) to have a separate phone with the garage number installed
in Judy's house and an answering service (up to \$135) for all
community phone calls.

The meeting was adjourned at 9:15 p.m.



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTORS' MEETING
June 29, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Steve Plotkin, Ursula Rein, Bruce Mazzie, Judy Mermelstein

The meeting was called to order at 8:03 p.m. by Bob Whitcomb.

The minutes were approved. Bob reported on a task force on taxes and assessment and will try and get someone to attend and let us have feedback and see whether we want to contribute.

Treasurer's Report - Judy will send a letter to those whose dues are still not paid up informing that if payment is not received sithin 15 days, suit will be initiated. Steve will do research on what to do with our savings account money that is above the insurable rate.

Committee Reports:

MAINTENANCE: Staff turnover - Frank Corio, Chris Whaley have replaced Chris Riche and Tom Revesz. Replacement garage door panels are ordered and will be replaced by Bob Spotz (\$250). Another fishing dock was constructed at the Lake. The bridge was refurbished. Rip rap under the bridge is beint repaired and extended to stop erosion (\$250). Revandalized path lights will again be repaired. Both smashed picnic tables are being fixed. Clubhouse door jams are being repaired and painted. Basketball backboards and fence again repaired. Repaired sidewalk at 254 and 274 NME. Bruce then presented a proposal to hire Mr. Spotz on a full time basis for \$17,000 starting probably October 1, 1977. Final decision was tabled until Bruce comes up with a letter of agreement and a job description. The idea of vapor lights was tabled until cost estimates come in. Bruce will also check with Reed Plastics on covers for existing lights.

LAKE: Ursula reported that we are still waiting for reports on what is killing the fish. Bruce reported that he purchased a muskrat trap and we will try to rid. the lake of them. Sally is working on the specs for dredging the lake.

TENNIS: Some of the new program ideas didn't work. But the committee is planning youth clinics and additional tournaments including a pick your partner doubles, women's tournament etc. Dave will be asked to look into extending the existing benches and perhaps providing shade near the courts.

POOL: Pool manager Tim Stewart was given permission for a pep rally on July 1 from 8 to 8:30 p.m. with marshmallows cooked in the grill in the parking lot; to raise guard pool party fees from \$2.50 to \$3.00; to have an adult water polo league one night a week from 8 to 9 p.m.; and to have "B" swim meets either July 12, or 14th from 6 to 8 p.m. Judy will tell Tim about complaints about dirty bath and shower rooms and about having two guards on duty when the well is open for diving.

LANDSCAPING & GROUNDS: Steve reported that Vasia is working but has had no meeting. The tree behind the Alters on NME will be replaced; Mrs. Reed and her friends are allowed to take some rocks from the clubhouse area; and Steve will get Vasia to get his committee planning plantings etc. for fall. Bob reported that Rob Fordham was concerned with both the new path behind the 800 block and our gravel road to the clubhouse (asbestos). Rob is doing more research on this.

NEWSLETTER: Bruce asked that the carpool form be run again in September.

SOCIAL: A discussion of having Chris Kranyak's band perform poolside on Sunday afternoons evolved into a community pool-party on Sunday, August 28; plans to be worked on later.

Old Business

The new telephone number and answering service are installed and working in Judy's office.

Still no word on our insurance.

The meeting was adjourned at 9:50 p.m.

Board Meeting - June 29, 1977

1) Request to hold a "Dep Rally" This will be a swim team gathering in preparation for Saturday Meet with Hangerford Sturgeon. We will have a swim meet with Hangerford Sturgeon. ~~Washburn would like to have self freestyle and freestyle.~~

2) Request to raise guard Pool Party salary from \$2.80 an hour to \$3.00 an hour

3) Possible adult water polo league. games to be held one night a week from 8:00 - 9:00

4) Request to have a "B" Swim Meet on Tuesday - July 12th or Thursday - July 14th between the hours of 6:00 pm and 8:00 p.m.

5) AF - corner + dining - 2 guards - ~~to~~ Time -

June 29, 1977

Board of Directors Meeting

Maintenance Report

Staff: Recent turnover has required new staff. Chris Riche being replaced by Frank Corio and Chris Walley replaces Tom Revesz.

Projects: Replacement garage door panels ordered. Will be replaced by Bob Spatz. Cost roughly, \$250. Judy should put in insurance claim when bills are in.

Another fishing dock was constructed at the lake.

Bridge refurbished.

Riprap under bridge to be repaired and extended to stop erosion. Cost will be roughly \$250. (complete repair)

Path lights vandalised again. To be repaired Saturday.

Picnic tables smashed. Both being rebuilt. Will be in place this weekend.

Door jams repaired at club house and painted.

Basketball backboards repaired. To be repainted this week.
Fence repaired again.

Proposal for full-time Maintenance Supervisor to be presented tonight.

Thanks.

Bruce Mazzie

Repaired sidewalk cement at 255 + 274



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTORS' MEETING
July 13, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Bruce Mazzie, Ursula Rein,
Vasia Gmirkin, Judy Mermelstein

The meeting was called to order at 8:05 p.m. at the home of Ardis Fisher, by the President, Bob Whitcomb.

The minutes were approved.

Correspondence: Bruce will look at the information on rent control and its alternatives. Judy will get estimates on outdoor lighting itemized. Ardis and Bruce will complete the Water Management Survey. Jean Barcus will get her townhouse refund in 1979. Bob received a letter thanking Bob for his nice letter about the sidewalks.

Treasurer's Report: Steve in a note to Bob had suggested a few alternatives for our monies in the savings account, but will check further into this when he gets back from vacation. Those residents who have not paid their dues by the July 15th deadline will be sued (David Lamb will be asked to file these suits). Judy and Bruce will try and break down the time and monies spent on lake repair which are now charged to maintenance.

Committee Reports:

LANDSCAPING AND GROUNDS: Vasia said he was having his first meeting on July 20. After much discussion it was decided that this committee was mainly concerned with planning of landscaping and grounds, that they are to provide some labor with back-up from all our community resources and extra volunteers. There is not much to do right now until fall. Vasia will look into spraying crab apple trees; Bruce will see that the areas around these trees are mulched; Vasia will work on plans for both entrances (NME and Potomac Valley); will replace dead trees in the fall; and will again notify community about matching funds up to \$50 for circle planting. Bruce has ordered a sign for the clubhouse and indicating where the parking lot is. He will also get no parking signs for along NME by the Clubhouse.

MAINTENANCE: Bruce reported that the garage office was insulated, water installation has been started; the garage doors will be fixed, the picnic tables are rebuilt, the clubhouse sign has been ordered,; estimates are being gathered for the deck on the pool, the entrance island is trimmed, the basketball backboards are repaired and painted (metal nets will be ordered), trees have been trimmed, pathlight parts are ordered, Mr. Jaris has the traps for the muskrats. This week, trees will be mulched,

Board of Directors' Meeting
July 13, 1977
Page 2

riprap work on lake will start. A discussion about returning the ducks was discussed and turned down. They're too much of a problem. After much discussion Bob moved and Ardis seconded a motion which was passed 4-0 to hire Bob Spotz as of October 1, 1977 on a full-time basis at \$16,000/year with the corrected versions of the letter and job description. Budget allocations will be made after the 1978 budget is prepared.

CITY AND COUNCIL: The program on the issue of common property may come up in the fall with hearings. If Bob hears nothing more about this he will send a letter at the end of August. Ardis suggested that we send Mayor and Council a pat-on-the-back letter for keeping the City going last Thursday with the water crisis.

New Business;

Judy was authorized to spend up to \$70.00 on a new adding machine and Carol Davis was given permission to have an exercise class at the Clubhouse during the remainder of the summer on Tuesday and Thursday evenings from 7:30 to 8:30.

Bruce will rethink the issue of Clubhouse fees. Everyone is to think about this issue and give Bruce some input.

The meeting was adjourned at 10:40 p.m.



NEW MARK COMMONS
HOMES ASSOCIATION. INC.

P. O. BOX 206
ROCKVILLE. MARYLAND 20850

BOARD OF DIRECTORS' MEETING
July 27, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Bruce Mazzie, Steve Plotkin,
David Lamb, Judy Mermelstein

The meeting was called to order at 8:07 p.m. by the President,
Bob Whitcomb.

The minutes were approved. Bob reported on a letter from the City asking for Camptal Improvement suggestions and Bruce presented a letter from Bob Short about the parking problems in the 200 block.

Treasurer's Report: Since the Blooms on Bentana are the only non-paid up members, Judy will send them a letter asking that they pay \$50/month until their dues are paid or a lien will be placed on their residence. Steve will further check into new accounts for our savings that will pay 6 1/4%; David Lamb suggested we check into combining our money into small group accounts. Steve further reported that the community real estate taxes went up \$520 which is about 7 to 8%.

Committee Reports:

POOL - After much discussion about chlorinators, Bruce moved and Steve seconded a motion that was passed 4-0 to authorize David Lamb to purchase a Precision Chlorinator from Pool Service for \$441.00. Bruce reported that the concrete extension, fence moving and deck for the pool will cost about \$3,000. It was asked that pool rules be more strictly enforced (food outside of the fenced area), that it was alright for the maintenance staff to use the pool and that in general the staff this year has been tops.

CITY AND COUNCIL - Bob and Ardis reported on the Monday night meeting about the townhouse parking lots and sidewalks. Only 3 associations and one builder were represented. The Council mostly listened and had little input.

SOCIAL - The August 28th party is moving along. There will be a flyer in the Newsletter, reservations taken, the cost will be \$5/person.

TENNIS - Lessons will be given by George Woods (free) on Monday evenings starting August 8 from 6 to 7 for those 8 - 15 years old; and from 7 to 8 p.m. for adult beginners. They are planning a men's, women's and doubles tournament for the week after Labor Day with prizes and a special prizes for those teenagers that advance the furthest in each of the categories.

LAKE - Ardis, Lee Lovell and Sally will be meeting with an engineer from the State on our lake problems. Ardis will try and get a storm drainage map from the City and see who is responsible for what parts of it.

BOARD OF DIRECTORS' MEETING
July 27, 1977
Page 2

MAINTENANCE - Bruce said that the lighting survey of the clubhouse area was not what he wanted; but rather a survey of the needs of the community. It was suggested that both the community, and the committees come up with a shopping list of capital improvements both needed and a wish list for this year's budget. The community trees have been mulched, the path lights fixed; Bruce will fix the clubhouse flood lights and again call Goodman Electric. Half of the cement work around the lake steps has been done. He will check on the drain between 304 NME. The person who does maintenance and light repair at Grovesnor receives a salary of \$11,800. Mr. Spotz will send us a letter accepting our proposal for full-time employment. It was suggested that there be lights in the parking lot that could be controlled at the Clubhouse and used only when there were parties.

ARCHITECTURAL CONTROL - Bruce, Ardis and Elias will meet to devise a form to remind private homeowners of those parts of the Covenants that they need to attend to; i.e. house painting, grass cutting, gutter repair, etc.

OLD BUSINESS - Bruce will check on the muskrat trapping progress.

Steve will put a notice in the Newsletter about forming a budget committee and also a form asking for community input.

NEW BUSINESS - Judy asked if Tomi Short could extend the use of hours at the Clubhouse and the answer was a qualified yes if she uses more afternoon hours and at least a simple majority are community residents.

The meeting was adjourned at 10:00 p.m.



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTORS' MEETING
August 10, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher and Steve Plotkin

The meeting was called to order at 8:03 p.m. by the President, Bob Whitcomb.

The minutes were approved. Ardis will review the workmen's compensation and auto insurance policies that we have received. The Eagle Scout project by Russell Winer was denied. Bob will contact Mary Freeman regarding a dead tree.

TREASURER: Steve will initiate a transfer of \$40,000 to the Savings & Loan in Montgomery Village to receive 6 1/4% interest. This is the best solution unless we commit our money for more years of depositing at least \$100,000.

Committee Reports:

POOL - Ardis wants the guards to be reminded to have 2 on duty when the diving boards are open. Steve reported some problems during adult swim about divers vs lap swimmers.

LAKE - Sally and Ardis met with the State man who will submit a plan, based on current lake depths and suggested dredging depths. He suggested that the best way to dredge is to drain the lake and then bulldoze. Sally will report back when she receives all this information. Ardis talked to the City about the storm water system - they indicated an interest in redesigning the lake by the runoff. Ardis will stay in touch on this issue.

LANDSCAPING & GROUNDS - They never had a meeting, but will reschedule one.

NEW BUSINESS:

Ardis will contact the City about getting the garbage dumpsters in the apartment project moved from near the 800 block parking lot.

The meeting was adjourned at 8:50 p.m.

NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

August 1, 1977

MEMORANDUM

TO: New Mark Commons Committee Chairpersons
FROM: Steve Plotkin, Treasurer
RE: 1978 Budget

It's that time of year again and the Board requires your assistance in preparing the annual budget for 1978. Accordingly, as a first step in preparing our new budget, I would appreciate your providing me with the following information by September 1, 1977:

I. OPERATING BUDGET

Please provide a detailed description of your projected operating costs for the coming year, listing purchase of materials for maintenance and equipment items costing under \$150.00. Additionally, please set forth the estimated amount of time required for completion and season of the coming year for each project listed. This information will hopefully enable us to make better use of your maintenance personnel.

II. CAPITAL BUDGET

For capital improvement projects, including contingencies (i.e., breakdowns, etc.) please provide the following:

- a. Description of project
- b. Explanation of need
- c. Complete specifications to allow for competitive bidding
- d. Estimate cost of project

All recommended projects (operating and capital) should be ranked in order of priority.

As yet, the Board has not formed a Budget and Management Committee. Should you know of any residents having accounting or budgetary expertise, including you or your committee members, or any other resident who would be interested in serving on the Budget Committee, please advise.

cc: Board of Directors



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

Board of Directors' Meeting
August 24, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Steve Plotkin, Bruce Mazzie,
Sally Guardia, Judy Mermelstein

The meeting was called to order at 8:07 P.M. by the President,
Bob Whitcomb.

The minutes were approved and Bob reported about a County
rock inspection service (re asbestos) and Judy will look into
having our driveway rocks checked.

Treasurer's Report - Steve has two members for the Budget
Committee, Manny Gordon and Paul Holland. We will try and trans-
fer \$40,000 to the savings bank in Montgomery Village before the
next meeting. The Blooms have paid \$100 on their dues. Reminder
letters will be sent if they do not continue to send \$50/month.
It was agreed that a draft budget would be published for the
community's comments and that there would be a general meeting
on the budget, with particular emphasis on community input on
capital items.

COMMITTEE REPORTS:

LAKE - Sally reported that we are waiting for two maps:
one about what the current lake depths are and the other on what
they should be. Then we can begin to get dredging estimates.
The best solution seems to be to dredge the lake, but the major
problem is what to do with the dirt taken out. *Drawn*

MAINTENANCE - Bruce reported that the plumbing in the club-
house is fixed, the garage doors are repaired, the shop office is
almost finished but we may not be able to have water as the garage
does not have water and sewage hook-ups (Bruce is waiting to hear
from Mr. Gross of the City). The path lights have again been
fixed and are now numbered for easier identification. Rock Terrace
has been contacted about their less than adequate job lately.
Steve Grenning and Mike Dager have been added to the work force
with Chris Whaley since Jason Hawes has moved.

SOCIAL - The swim party was called off because of lack of
sufficient people signed up; however Carol Patrick has agreed to
organize the International Buffet for sometime in October-November.



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTORS' MEETING

September 7, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Steve Plotkin, Ursula Rein,
Judy Mermelstein

The meeting was called to order at 8:06 p.m. by Bob Whitcomb. It was decided not to have a meeting on the 21st because of Yom Kippur, but Steve and Bob will meet with Judy on September 20 to go over the books.

The minutes were approved as corrected. Ardis, Judy and Ursula will take care of transferring \$40,000 to the Community Savings and Loan Bank in Montgomery Village.

Committee reports:

MAINTENANCE - Ardis reported that the teenagers have now built their skateboard ramp by the garage and that the new meeting place is the top of the garage. It was suggested that tar be put on the roof to discourage these activities, and Ardis will ask the skateboarders to find another place to build a ramp.

POOL - Everyone is fine.

LANDSCAPING & GROUNDS - Ardis will speak to Vasia about leaving the entrance to the 500 block in its natural state. The sign to the 800 block is broken.

SOCIAL - The International Buffet is in the planning stages.

LEGAL - David Lamb is out of town, but he will research the properties up for back taxes as yet unlocated.

TENNIS - There will be a meeting on 9/8 with a guest speaker.

ARCHITECTURAL CONTROL - The Huke's addition was okayed. Ardis mentioned about the Tammens cutting out trees in their backyard, and a notice will be placed in the Newsletter reminding residents about the Covenants on these matters.

NEW BUSINESS: (1) Mr. Root was granted permission to set up adult table tennis in the clubhouse one evening a week for residents with no charge, providing the table is put away and the clubhouse left clean. (2) The tennis courts may be used for private lessons providing the student is a resident and the regular court rules are observed.

The meeting was adjourned at 9:20.



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTORS' MEETING
October 5, 1977

ATTENDEES: Bob Whitcomb, Steve Plotkin, Ursula Rein, Bruce Mazzie,
Judy Mermelstein

The meeting was called to order at 8:07 p.m. by the President,
Bob Whitcomb.

The minutes were approved.

Treasurer's report - Steve reported that after speaking with
the County office of real estate taxes, there is a good likelihood
that we will be refunded this year's community taxes (\$7,901.40)
and that we may never have to pay them again as this may constitute
double taxation for our residents. We will wait to hear about this
in writing. Steve is still missing the pool, tennis and landscaping
and grounds budgets. He figures to have the budget before the
Board at the first meeting in November.

COMMITTEE REPORTS:

LANDSCAPING & GROUNDS - A motion by Steve and seconded by
Bruce was passed 4-0 to give formal approval to this committee
to spend carte blanche all their funds this fall for trees, mulch,
etc. A second motion by Bob, seconded by Bruce and passed 4-0
gives Vasia an additional \$100 outside of his budget to plant trees
down by the spill-off of the lake on Monroe Street.

LAKE - Ursula reported that the Guardias are waiting for the
State drawing of what our lake should look like and then they will
write up the specs and put them out for bid. It looks as if the
dredging will have to be done next fall. Bruce and Bob also reported
that the big willow by the lake is undermining the steps and the
wall and will have to be pulled out and the wall rebuilt from its
foundation. Steve will send a notice to those people on the lake
about this and a second notice will be put in the Newsletter.

MAINTENANCE - Bruce reported that Bob Spotz is now working full
time. He also reported that the path lights, new signs, etc. would
not be put up or fixed until after Halloween.

ARCHITECTURAL CONTROL - The fix-up form will be sent to those
residents who back up to Potomac Valley Road to remove the dead
evergreen trees and to those residents along Farsta whose rose
bushes are overhanging the sidewalk along the Esplanade.

SOCIAL - Judy will check with Carol Patrick on how the International Buffet plans are moving along.

CITY & COUNCIL - Bob reported that the Council is studying each PRU and are also looking into what other jurisdictions are doing with regards to our sidewalks and streets. He will also continue to work for the City's part in the lake maintenance.

ENERGY & ENVIRONMENT - Bruce will check with Ed.

OLD BUSINESS:

Judy reported that the problem with the asbestos in our driveway is the dust from cars and trucks. Since we really don't have this problem, and the only recommended solutions are either calcium chloride or black-top, it was decided to do nothing.

Bruce was authorized to spend up to \$2500 in a motion by Bob and seconded by Ursula and passed 4-0 to do the concrete work including sidewalk repair at 256 and 274; finishing the sidewalk by Guardias, enlarging the pool deck and adding a larger patio on the back side of the Clubhouse.

NEW BUSINESS:

Linda Charman is setting up friends for a better neighborhood and will be contacting residents to act as leaders for their blocks and to meet with the Police.

A Boy Scout troop (under Linda Charman) will contact Vasia about community projects they can do in order to earn a merit badge.

The meeting was adjourned at 9:20 p.m.



NEW MARK COMMONS
HOMES ASSOCIATION. INC.

P. O. BOX 206
ROCKVILLE. MARYLAND 20850

BOARD OF DIRECTORS' MEETING
October 19, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Steve Plotkin, Ursual Rein

The meeting was called to order at 8:10 p.m. by the President, Bob Whitcomb at his home.

The minutes were approved. Correspondence from LEAA and WSSC were noted.

TREASURER'S REPORT: Steve reported that he was still missing budgets from tennis, landscaping and the pool capital items. A motion was passed that the Administrative Assistant receive a salary increase of 10% to \$4,400, plus taxes.

MAINTENANCE: Ardis reported that: (1) there is an increasing problem of tools being taken from the garage - recommended changing the locks on the garage doors; (2) the kids don't appear to be accomplishing much for the hours we hire them - seems to be a lack of supervision - question why we need a crew of kids anymore, other than those cleaning the Clubhouse. We all felt that the kids shouldn't have their own set of keys to either the garage or Clubhouse. We considered whether to ask Spatz or Weir to talk thru the community on Halloween, but felt we shouldn't ask them to become policemen.

LAKE: We will try to set a meeting for November 11 with Rockville Public Works to discuss the proposed lake dredging. There was some discussion about how we should negotiate with the City. Sally will try to get the charts back from the State man.

LEGAL: Bob reported that Dave Lamb has found that the tax suit on a 1/2 acre located behind the Clubhouse has been filed by someone in Pennsylvania, but he still has to talk to the lawyer handling the account.

ARCHITECTURAL CONTROL - The Fisher's deck was approved.

LANDSCAPING AND GROUNDS: Vasia has someone planting several evergreens around the community on October 20.

The meeting was adjourned at 9:26.

NEW MARK COMMONS
HOMES ASSOCIATION. INC.

P. O. BOX 206
ROCKVILLE. MARYLAND 20850

BOARD OF DIRECTORS' MEETING
November 2, 1977

ATTENDEES: Bob Whitcomb, Steve Plotkin, Ursula Rein, Bruce Mazzie, Judy Mermelstein

The meeting was called to order at 8:09 p.m. by the President, Bob Whitcomb.

The minutes were accepted.

Correspondence: Bob reported on a preliminary subdivision plan by Carl Freeman for the Rockville Fruit Farm which we agreed should be denied until at least Seven Locks is widened. Also there will be a meeting on December 1 of the Department heads on whether the City should take over the parking lots. Further discussion of this was tabled until the next meeting.

COMMITTEE REPORTS:

LANDSCAPING AND GROUNDS: Steve reported on the extensive tree-pruning that was done over the weekend and stated that he was pleased with both the work and enthusiasm of this committee. Only a few protests were heard about the new tree placements. The suggestion to layer the hill with chips and spread bushes for \$400 was approved for this year, providing Vasia has money left to do this. Steve will write a summary of this committee for the Newsletter.

MAINTENANCE - Bruce reported that we survived Halloween. The patios are done, caulking on the side of the clubhouse and lake steps is finished, bridge repaired again; Sally Guardia's sidewalk and the sidewalks in the 200 block are repaired. \$600 was approved to fix the brick wall and the project for water in the garage was dropped because of the expense. The teenage staff has been reduced to 4, Eric Harger and David Kneis working with Vasia, and Chris Whaley and Mike Dager to keep the clubhouse clean. Bob asked that the parking lines be painted in the townhouse areas.

LAKE - the fountains are out.

Bob Whitcomb moved and Bruce seconded the motion which was passed 4-0 that the non-resident dues be raised to \$300 and that the resident dues be raised by the cost-of-living increase (about 6%).

The budget was then discussed and was approved (see attached) *assembled preliminarily* minus consideration for capital improvements.

NEW BUSINESS - Bob reported that he will probably be moving within the next few months and that we should probably appoint someone to fill his term which runs until March at which time an election will be held.

The meeting was adjourned at 10:40 p.m.



NEW MARK COMMONS
HOMES ASSOCIATION, INC.

P. O. BOX 206
ROCKVILLE, MARYLAND 20850

BOARD OF DIRECTORS' MEETING

November 16, 1977

ATTENDEES: Bob Whitcomb, Ardis Fisher, Steve Plotkin, Ursula Rein,
Bruce Mazzie, Judy Mermelstien, David Lamb

The meeting was called to order at 8:05 p.m. by the President,
Bob Whitcomb.

The minutes were approved as corrected. Bob discussed correspon-
dence he had received including an invitation to the Xmas Festival
at the Mansion, the ordinance for construction on Seven Locks Road,
etc.

COMMITTEE REPORTS:

LEGAL - David Lamb explained that the 1/2 acre lot sold at the
tax sale is part of the path behind the garage and into the wooded
area behind the 800 block that is near the path. He will negotiate
with the buyer's lawyer to purchase the land for approximately
\$150 (cost) plus legal fees. A motion by Bruce and seconded by Ardis
was passed 5-0 authorizing David to spend \$100 to have an abstractor
run a deed check on the Burgdorf property.

CITY & COUNCIL - Ardis spoke with the City about the storm
water management system and it appears that we will get no money
from them to help dredge the lake. However, Ardis will draft a
letter to Dan Hobbs with copies to Mayor and Council in the hope
that in the future they may help with this. On the question of the
City taking over all or part of the parking lots and sidewalks, Bob
and Ardis will attend the meeting on this and we will try and work
to have the parking lots dedicated. Ursula attended a meeting at
West End on the City & County Police. The Board's feeling was that
Ursula prepare a statement to read urging that the grant for the
Detectives not be continued, that the City Police force not be
increased and that she raise the questions of duplication of services,
lack of communication equipment on the part of the City, how many
calls the City receives are for the Animal Warden and not the Police,
etc. Bob reported that the County Police had apprehended two young
men from outside the community (former residents) for knocking over
our street lights.

ENERGY & ENVIRONMENT - Bruce reported that he met with Ed who
will give us a list of things that we can do in the Clubhouse.

LANDSCAPING & GROUNDS - Steve reported that they were meeting
tonight and that Vasia's request for more funds for this year
were turned down.

BOARD OF DIRECTORS' MEETING

November 16, 1977

Page 2

POOL - David Lamb stated that the repairs to the pumps, valve rebuilding, and flow meter would run about \$500.00.

MAINTENANCE - Bruce has reduced the staff to Mr. Spotz and Chris Whaley for the Clubhouse and David Kneis and Eric Harger working for Vasia. Mr. Spotz will be hospitalized at the end of this week and Bruce will ask Harry Weir to fill in. We will also ask Harry to give the Clubhouse its first annual cleaning. Bruce will get our muskrat trap back.

OLD BUSINESS:

The silver camero speeder was caught and will pay for damaged shrubs. Steve moved and Bruce seconded a motion that the operating budget for \$88,938 be approved, the motion was passed 5-0. It was decided that Ardis will replace Bob as President of the Board until elections in March and that a temporary Board member will be appointed to replace and fill out Bob's turn til March.

The meeting was adjourned at 10:15 p.m.