

NEW MARK COMMONS HOMES ASSOCIATION, INC.
Board of Directors Meeting
January 9, 1974

The meeting was called to order at 8:10 p.m. by the President,
David Lamb.

ATTENDEES:

D. Lamb
E. Granning
B. Handley
B. Parker
K. Wisner
P. Taylor

Also:

B. Fordham
D. Fonoroff

1. Minutes of 11/23/73 and 12/17/73 approved.
2. Treasurer's report - books to be audited this month.
3. COMMITTEE REPORTS:

a. Townhouse - 13 checks remain to be distributed.

4. OLD BUSINESS:

a. Ad hoc committee (maintenance man) - A discussion was held on the job description and the committee's report (distributed prior to the meeting) on a grounds maintenance man.

A motion was made that the report and recommendations as submitted by the ad hoc committee be approved. Unanimously approved.

A motion was made that the ad hoc committee be authorized to go ahead with the selection of the candidate and to negotiate the contract. Contract subject to final approval by the Board. Approved unanimously

An amendment to the above motion was made that the committee be authorized to approve the contract. Approved 4 ayes, 1 nay

b. Budget - A motion was made that the \$6600 figure should be maintained and it should be applied against the total figure and entitled Board of Directors contingency fund. Approved unanimously

5. Other Business:

The use of the clubhouse by the Irish Wolfhound Club was denied by the BOD except for those meetings which do include dogs.

Meeting adjourned at 9:50 p.m.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
Board of Directors Meeting
January 23, 1974

The meeting was called to order at 8:05 p.m. by the President,
David Lamb.

ATTENDEES:

D. Lamb
B. Hendley
B. Parker
P. Taylor

1. Secretary's report - minutes of January 9, 1974 approved.
2. Treasurer's report - none
3. CITIZENS FORUM:

A letter was sent to the Board of Directors from Harvey Levine, 5 Cumbernauld Court, threatening to sue the Board if he fails to receive a formal response to his letters complaining about a neighbor (Wm. Stecher, 4 Radburn Court) who is in violation of the covenants, i.e., fence, shed, T.V. antennae, etc.).

Nancy Galler, 22 Watchwater Way, came to the meeting to tell the Board about the recent (and serious) vandalism done to their property. A question of how we can get the community to be more responsive and alert to loiters, problem kids, etc. was brought up. It was decided that the Board would put out a flyer detailing the vandalism to community and private property and stating that people caught in the act of vandalising would be prosecuted to the fullest extent. (Bob Parker was given this responsibility of writing the flyer and Pat Taylor would provide figures.)

*Ed Brenning substituted for
Bob Parker*

4. COMMITTEE REPORTS:

Lake Committee - ice skating regulations being typed up.

5. OLD BUSINESS:

Fountain - old fountain to be removed by the Board with the aid of an employee in Ben Hendley's firm who owns a truck.

Budget - A motion was made that the annual dues be increased to the maximum allowable under the By-Laws to wit 7%.

Approved 3 eyes

5. OLD BUSINESS (Continued)

Budget - A motion was made that the membership fee for non-residents be increased to a flat \$200 per non-resident. Approved, 3 ayes

A motion was made that a special assessment be presented to the community for approval in a amount sufficient to raise \$34,100 and that said special assessment be paid in two equal installments by each member payable on May 1, 1974 and August 1, 1974. Approved, 3 ayes

A motion was made that the budget approved in the amount of \$72,500 be amended to delete (a) \$4100 equipment purchase - maintenance man, (b) \$6500 contingency fund; thereby resulting in a net approved budget of \$62,000. Approved, 3 ayes.

6. NEW BUSINESS:

Trash pickup - dumpster contract to be cancelled as of March 1, 1974 - letter to be sent to Browning-Ferris notifying them of said decision.

Meeting adjourned at 10:15 p.m.

NEW MARK COMMONS HOMES ASSOCIATION INC.
Board of Directors Meeting
February 12, 1974

The meeting was called to order at 8:10 p.m. by the President, David Lamb. This was destined to be a most unusual meeting. First of all, the BOD's were present en masse. Then if that wasn't enough to make it unusual, they approved all resolutions unanimously.

ATTENDEES:

David Lamb
Ben Wendley
Ed Greening
Ken Hicner
Bob Parker
Pat Taylor

1. Secretary's Report

Minutes of January 23, 1974 approved as amended.
Annual assessment notices for 1974 were mailed today (2/12/74).

2. Treasurer's Report

None

3. COMMITTEE REPORTS

Environmental Maintenance - Recently hired a landscaping consultant at \$75/day or \$40/half day.

Social - Steel band party held on 2/9/74 was a great success. A new committee will have to be formed for the new year.

4. OLD BUSINESS

Budget - A motion that the Special Assessment amount approved at the January 23, 1974 meeting be increased to \$36,000. Approved unanimously

A motion was made that we take from any money left over for 1973 and return approximately \$3600 to the people in the older section of the 300 block for the painting of their houses, and that the people in the other blocks receive their money in the year following when they were due to be painted. Approved unanimously

4. OLD BUSINESS (Continued)

Budget (Continued)

An amendment to the previous motion was made that the payment shall be made by June 30, 1974. Approval unanimously.

Directors - Vane resigning as of 2/12/74. Terms do not expire until late 1975.

5. NEW BUSINESS

Annual Meeting - to be held the second Monday in March (3/11/74). Proxies to be made up for voting on the Special Resolutions.

Meeting adjourned at 10:00 p.m.

NEW PARK COMMONS HOMES ASSOCIATION INC.
Board of Directors Meeting
February 27, 1974

The meeting was called to order at 8:05 p.m. by the President,
David Lamb.

ATTENDEES:

David Lamb
Ben Mendlov
Ed Greening
Bob Parker
Pat Taylor

1. Secretary's Report
Minutes of February 12, 1974 approved.
Secretary (and Administrative Assistant) resignation
submitted to the Board to be effective April 30, 1974.
2. Treasurer's Report
None
3. Community Forum
This meeting was open to all residents to discuss the proposed
1974 budget and special assessment.

Approximately 50 residents were in attendance at the meeting
and voiced their opinions relative to the special assessment
for the lake. One of the key questions that was brought up
many times was alternative ways of financing the lake project,
and if we do go ahead with the special assessment what
guarantee is there that the residents will not be assessed
again next year and the year after for the same purpose.
The Board told the residents, and was backed up by a banker in
the audience, that the Homes Association is unable to get
financing from a bank to do the lake project for a number of
reasons, among them no collateral and no money available in
the banks for this type of project.

After the residents left the meeting at 10:00 p.m. the Board con-
tinued its regular meeting and the following motion was made:

Lake: A motion was made that the Board of Directors hold
a public meeting to discuss what is involved in the lake
improvement project. Defeated 1 aye, 3 noys.

Meeting adjourned at 10:30 p.m.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
Board of Directors Meeting
April 4, 1974

The meeting was called to order at 8:20 p.m. by the President,
David Lamb.

ATTENDEES:

David Lamb
Ed Grenning
Ben Henley
Bob Parker
Ken Misner
Pat Taylor

This was a special meeting called by Ken Misner to go over the 1974 budget and some of the items that had been slashed in the March 13 meeting.

Ed Grenning submitted his resignation effective May 31. As a result of his resignation and the expiration of Paul Holland's term of office (temporarily being filled by Ken Misner), Ed was asked to form an election committee to drum up candidates to fill these two vacancies and hold the election no later than the end of May.

BUDGET:

\$3000 allocated for maintenance equipment
\$836 frozen on the EMC budget
\$600 ~~cut~~ from clubhouse budget

frozen

NEW MARK COMMONS HOMES ASSOCIATION, INC.
Board of Directors Meeting
April 24, 1974

The meeting was called to order at 8:08 p.m., by the President,
David Lamb.

ATTENDEES:

David Lamb
Ben Hendley
Bob Parker
Pat Taylor

ALSO:

Bob Fordham - Maintenance
Bob Fonoroff - Environmental Maint.
Bob Whitcomb - Tennis
Charles Hough - Lake

A motion to give a \$50 bonus to Pat Taylor was unanimously approved.

1. Secretary's Report - None

2. Treasurer's Report - None

3. Citizens Forum:

Chuck Hough attended representing the residents of 116-142 NME. The residents planted trees and plants on common ground at a cost of \$219. They would like approval for work and were inquiring about the possibility of reimbursement. The Board said it could not reimburse the residents as this would start a precedent and also they are encouraging residents to do plantings on their own.

4. Committee Reports:

Environmental Maint. - Bruce Fonoroff discussed the environment maintenance report copies of which had been submitted to the Board earlier.

Social - none

Foreign Policy - Second hearing on the E.J. Bennett Association request to rezone the commercial area was held on April 22, 1974. the Council and Mayor held to their original denial of the rezoning request.

Townhouse Maint. - Form letters should be prepared and forwarded to those townhouse residents who are to receive a refund for 1971-1972, outlining the amount they will each receive and approximately when they will receive it.

Pool & Clubhouse - Pool opens May 25 and closes day after Labor day. It will be open 7 days a week.

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Board of Directors Meeting
April 24, 1974
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Tennis - courts are currently being resurfaced. They should be ready for use by the weekend.

Ad Hoc Committee - Maintenance Man -- Kevin Linton has been hired to replace James Ayers effective May 1, 1974. His salary will be \$9,000 per annum with a \$500 riase in 6 months. No insurance premiums will be paid.

5. Other Business

Screens for clubhouse - Clubhouse committee to get old screens repaired (per B. Parker).

Flea Markets - It is against IRS ruling to have flea markets to riase money for the lake renovation.

Pool Listing in Yellow Pages - Request Administrative Assistant to ask C & P to delete the NMC pool listing from the yellow pages.

The meeting was adjourned at 10:20 p.m.

New Mark Commons Homes Association, Inc.
Board of Directors Meeting
May 8, 1974

The meeting was called to order at 8:08 p.m. by the President,
David Lamb.

ATTENDEES:

David Lamb
Ben Hendley
Ed Grenning
Bob Parker
Bob Fordham
Judy Mermelstein

1. Secretary's report

Minutes of April 4 and April 24, 1974 approved as amended.

2. Treasurer's Report

Second notices were sent out for membership dues with a due date of May 10. So far about 50 families have not paid. A discussion followed as to what to do and it was decided that those members who were not paid could not vote in the election and that the Board members would divide up the list at the end of the month and phone those who hand't paid by then.

Bob Fordham then discussed with the Board what grass was the responsibility of the community. An estimate of what the cost would be to cut all grass with the exception of single homes will be submitted by the end of the week. In the interim, all visible common and townhouse grass is to be cut. The townhouse maintenance refund notices will be held until it is determined what grass is the responsibility of the community.

Gas for the lawn mowers is to be bought only by Mr. Linton and \$5.00 can be advanced to him for this purpose.

3. New Business

Ed Grenning reported that he could find no one to head the Memorial Day plans since we have no Social Chairman. It was decided he should contact D. Wood and probably just have beer for the adults and soft drinks for the children with maybe some pool games arranged by Chuck Manclark and the pool staff.

Ed Grenning reported that we have 6 candidates for the two board positions and that Dick Dowling would get the ballots out this weekend and collected the following weekend.

New Mark Commons Homes Association, Inc.
Board of Directors Meeting
May 8, 1974
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3. New Business - con'd.

Ben Hendley reported that he still did not have a Lake Committee Chairman. A discussion then ensued about what to do about the weeds and the mosquitos around the lake. David Lamb was to contact the City as to the best method of getting rid of the mosquitos. Ed Grenning advocated buying minnows.

4. The meeting was adjourned at 9:10 p.m..

New Mark Commons Homes Association, Inc.
Board of Directors Meeting
May 22, 1974

The meeting was called to order at 8:10 p.m. by the President,
David Lamb.

ATTENDEES:

David Lamb
Ben Hendley
Bob Parker
Ken Misner
Ed Grenning
Judy Mermelstein

1. The Secretary's report was approved.
2. Treasurer's report - About 22 residents still have not paid their Association dues. A financial report will be forthcoming at the end of June.
3. Committee reports:
 - a. Architectural - Charlie Amand is preparing guidelines and specific procedures governing this committee.
 - b. Social - Memorial Day plans include a tennis tournament with beer and soda being sold at 20¢ a can, and possible water games for the children on Monday, May 27 - A chairman is needed for this committee and also plans started for July 4.
 - c. Foreign Policy - EJB is appealing the rezoning and at this point the lawsuit is dormant. Drisscol is no longer with Bennett and it was suggested that the new lawyer be invited to one of the Board meetings. *President*
 - d. Pool - Chuck Manclark reported that the pool had a broken valve that may be fixed in time for the pool to open on Saturday. He explained the difficulties encountered this year and suggested that during the winter would be a good time to do some heavy duty repairs costing around \$10,000.
 - e. Environmental Maintenance - the report on dog problems and grass cutting was postponed until the next meeting.
 - f. Tennis - Bob Whitcomb reported on the tennis tournament to be played this weekend on our courts and the fact that a tennis pro had been hired for those interested in private lessons.

g. Elections - Marian Dowling reported that 208 residents voted, which was a good turn out as approximately 60 residents, renters and non-payees could not vote. Pat Taylor and Kenneth Weinstein received the ~~majority~~ of votes. A motion was made and passed unanimously to accept the report of this committee.

Largest number
h. Lake Committee - Ben Henley reported that Frank Kalin is the new chairman. The little fountain will be working next weekend and the big fountain has been classified as a well pump and needs more professional work. Mr. Cotton is to have the detailed plans ready by June 15. Jack Carlson has agreed to serve on this committee specifically with regard to more economical ways to prevent erosion.

4. Old Business - Mrs. Shirley Gaffney again complained about the electric pole, the dumpster and the trailers and boats in the parking lot. The Environmental Committee is supposed to be considering recommendations on these subjects.

Plans for a tennis backboard; use of the old Bennett fence as a screen behind the white pines at the parking lot; and placement of trashcans is to be worked out with both the Environmental and Architectural committees.

4. New Business - An explanation of Friday night's events is forthcoming in the Newsletter.

5. The meeting was adjourned at 9:20.

New Mark Commons Homes Association, Inc.
Board of Directors Meeting
June 12, 1974

The Meeting was called to order at 8:17 p.m. by the Vice President, Ben Hendley.

ATTENDEES:

Ben Hendley
Ken Weinstein
Pat Taylor
Judy Mermelstein
Bob Parker
Bob Whitcomb

1. The Secretary's report was approved.
2. Treasurer's report - Bob Parker reported that about 19 people have still not payed their dues and that he has been calling them. He will try to have a financial report by the next meeting. A draft letter to townhouse residents was presented and tabled until the next meeting for approval.
3. Committee Reports:
 - a. Architectural Control - The questionnaire sent out was not approved by the Board and proposition (b) is against the covenants.
 - b. Pool - It was suggested that a sign be posted with the guest fees on it and that somehow we enforce the rules of no cut-offs, showering, etc. BenHendley suggested that no more equipment such as ping-pong tables, chairs, etc. be bought as they are quickly broken. It was also suggested that the lifeguards do spot checking of the log sheets from time to time.
 - c. Social - Pat Taylor agreed to be the Board liaison with this committee, to find a new chairman, and to start getting activities planned, especially July 4th.
 - d. Foreign Policy - Ken Weinstein is the new Board liaison member for this committee and will come up with a better name.
 - e. Tennis - Pat Taylor will be liaison for this committee. Bob Whitcomb reported that the tournament was a success. The prizes were sponsored by the Raquet Shop and there was a small profit made. Bob presented a sketch of an interim use backboard which would be paid for by donations. He was told to submit this to both the Architectural and EMC for consideration and also to find out if a building permit is required.

- f. Lake - Ben Hendley read a letter from Frank Kalin asking for approximately \$3600 in funds for various problems with the lake. A further discussion of this was tabled until the next meeting.
- g. Environmental Maintenance Committee - Ken Weinstein agreed to be the Board liaison for this Committee.
 - (1) Signs - The removal and erection of new signs was referred back to the BMC together with the Architectural committee for action. *tabled*
 - (2) Grass cutting - tabled to next meeting.
 - (3) Electricity and water - garage -- tabled until next meeting.
 - (4) Dog problem - everyone agreed that the committee report was good, but that the notes should be signed by the Board of Directors and that the sub-committee should suggest designated areas for walking dogs. A final report was to be ready for the next meeting and to be published in the Newsletter.
 - (5) Clubhouse cleanup - Judy Mermelstein was to give Ken Weinstein a rough idea of scheduling for cleaning up the clubhouse including having the screens fixed and locks repaired, etc.

4. Old Business

- a. It was suggested that committee chairmen submit a written report to the Board once a month; that they attend meetings whenever possible, and that the Board members check in on Committee meetings when possible.
- b. Trespassing at the Lake and pool were discussed and the men caught at the pool will be prosecuted. The question of security was again discussed and Ken suggested that we hire a college student to patrol sporadically at night. Judy was asked to come up with a vandalism cost figure since January 1.

5. New Business

- a. Entirely too many sets of clubhouse keys are out. Judy was asked to compile a list of who has keys and to draft a form letter to those who receive keys and for those who can have keys reproduced.
- b. The BMC is to look into trying to lock up the master switch boxes for the path lights

- c. Ken Weinstein will revise the charter for the EMC to include responsibility for security, fencing, lights, etc.
- d. Dates, times and agendas for the Board meetings will be put in the Newsletter and the agenda is to be posted on the door of the Clubhouse the day before the general meetings.
- e. There will be a meeting on June 19 at 8 p.m. at Ben Hendley's to discuss what form the Newsletter should be. Deanna Wood will be invited to the first meeting in July for further discussion on this.
- f. The Board voted unanimously to give Scott Wilkie a 25¢ an hour raise (\$2.50/hour) as of July 1.

The meeting was adjourned at 10:30 p.m.

/jrm

NEW MARK COMMONS HOMES ASSOCIATION, INC.

MEMORANDUM

TO: All Committee Chairmen

FROM: Board of Directors
New Mark Commons Homes Association, Inc.

SUBJECT: Request Presence and Reports at Board of Directors'
Meeting - July 10, 1974

DATE: June 21, 1974

The presence of all Committee Chairmen and the Editor of the Newsletter is requested for the first Board of Directors' meeting in July. The meeting will be held at the Clubhouse at 8:00 p.m., on July 10. If possible, a brief statement or Committee report should be prepared.

One of the main purposes of this meeting is to discuss a campaign for getting more volunteers and perhaps setting up more Committees.

/jrm

cc: Bob Foronoff
Robert Fordham
Charles Almand
Bob Whitcomb
Frank Kalin
Jay Josephs
Deanna Wood
Board of Directors

NEW MARK COMMONS HOMES ASSOCIATION, INC.
Board of Directors Meeting
June 26, 1974

The meeting was called to order at 8:07 p.m. by the President, David Lamb.

ATTENDEES:

David Lamb	Bob Whitcomb
Ben Hendley	Bruce Foronoff
Robert Parker	Sally Guardia
Ken Weinstein	Deanna Wood
Judy Mermelstein	

1. The minutes were corrected so that (g) (1) would read: Signs-tabled until next meeting.
2. Treasurer's report: Bob Parker explained the 4 page financial report which he had prepared. The \$2500 for the Lake was never put back in the budget. Already we are overspent on printing and postage; the insurance is low, and we have paid more than budgeted on trash removal. The surplus in Committee budgets was not shown in the report. One of the problems still unresolved is the \$2500 which is still in Bennett accounts. At this point, it appears as if operational costs may exceed income.

Accounts delinquent in dues were again discussed. Ten have not paid anything and three still have partial payments to make. It was decided to send registered letters to some, and make further phone calls to others. Last year everyone did end up paying.

Bob asked that Board Members submit their comments to him about the townhouse refund draft letter.

3. Committee Reports

Environmental Maintenance - David Lamb and the rest of the Board highly commended the reports submitted by this Committee and wished that all committees would follow their example. Special applause went to the Chairman, Bruce Foronoff.

- A. Signs - Ben Hendley moved that all the Bennett signs be removed at once by Kevin Linton. The motion was seconded by Ken Weinstein and passed unanimously. It was suggested that at some future date (when funds were available) that appropriate signs be installed.
- B. Remedial Planting Program - Bruce explained that the purpose of this was not beautification. 25 major areas of concern were identified by the consultant and the committee decided on the 9 with highest priority. The idea is to do one big area a year and then any other smaller area with remaining funds. The residents of the areas are responsible for preparing the areas for planting. The Clubhouse area was not considered as it belongs to Bennett. Ben Hendley moved that the entire

memo on remedial planting be adopted and that the EMC be given approval to modify community (common) grounds at their discretion. The motion was seconded and passed unanimously.

- C. Grounds Maintenance - After much discussion as to how to assess the cost of cutting private property, how to collect fees, etc., the subject was tabled for one year to be reviewed at that time after more feedback is available as to how many townhouses are involved, cost of maintenance other than mowing is evaluated, etc.
 - D. Proposed Tennis backboard - Bruce suggested that the effected homeowners be asked for their comments. It was further suggested that Bob Whitcomb, Bruce and Charlie Almand meet to find a suitable spot for it.
 - D. Electricity and water for the garage was tabled.
 - E. Dog report was tabled.
 - F. The article on abandoned vehicles will be in the Newsletter.
 - G. Bruce was to check and see if an edger had been bought. The weed killer 2-4-D will not be laid until its affect with milky spore is determined. Sally Guardia commented that maintenance (grounds) was a 100% improvement over last year.
4. Foreign Policy - David Lamb reported that the City of Rockville Newsletter has asked us for contributions. He will also set up a special session to meet with the new President of the Bennett group. So far nothing has happened on the two suits on Monroe Street and the townhouses.
5. Bob Whitcomb reported that the tennis tournament made a profit of \$47.15 to be added to their budget. The Committee is now trying to schedule a doubles tournament for July 27-28. Permission was given to post a sign on the courts saying for members only. It was decided that a single person could not use a court if others were waiting. Permission was also given for the tennis pro to use both courts if there was enough interest in a tennis clinic. Bob also suggested that Committee Chairmen be members, non-voting of the Board and therefore receive all back-up materials prior to Board meetings. This was tabled to the next meeting which is being set up specifically to discuss committees, their chairmen and members and their relationship to the community and the Board of Directors.

6. Lake Committee - Ben Hendley said that the committee had a clean-up campaign started. They are now checking into ways to clean-up the weeds and algae; aeration equipment; getting the old pump repaired. Ben Hendley moved that the \$2500 which was taken from the lake budget be returned. Ken Weinstein seconded the motion and it was passed unanimously. The committee is to present a report on how the money is to be spent. Sally Guardia then commented on the stagnation, sewer smell and filter trap. She also reported that children fishing on the bank near her house (100 NME) cause considerable damage to the bank after rain. It was suggested that the EMC and Lake Committees check into this jointly.
7. Old Business
 - A. The forms for usage of clubhouse keys were approved.

The men caught trespassing in the pool will not be prosecuted but let off with a stern warning.
8. The meeting was adjourned at 10:55 p.m.

NEW MARK COMMON HOMES ASSOCIATION, INC.
Board of Directors Meeting
July 10, 1974

The meeting was called to order at 8:10 p.m. by the President, David Lamb.

ATTENDEES:

B. Parker	D. Lamb	B. Hendley	P. Taylor
K. Weinstein	H. Moatz	M. Dowling	J. Josephs
B. Fordham	B. Wehrli	D. Wood	C. Almand
C. Alter			

1. Secretary's report approved as amended.
2. Treasurer's report - A six month financial summary will be written up and published in the July Newsletter. Thereafter, monthly reports will be published.
3. Committee Reports:

a. EMC - Milky spore letters about the program will be sent to the community in the near future, outlining the plans and cost for private areas. Spore to be put down in September on common grounds.

b. Landscaping - Number one priority is the landscaping of banks and the first areas to be done will be the 100 block of NME - Venetian Way. Letters will be sent to residents of this block requesting them to clear the banks that are to be landscaped.

Fertilizing of all 10 acres in NMC will be done as soon as possible. Weed killing will be done mid to late August.

Maintenance man - \$500 needed to hire an additional man to take up the gap because of mowing "private" townhouse property.

It was felt the estimate of \$800 to remove overhead wiring and lay underground cable to the garage was too high.

Weeding and mulching around street trees to be started week of July 14.

c. Pool - Cora Alter attended this meeting and outlined what she considers are deplorable conditions at the pool this year, i.e., abuse of the pool rules by both juveniles and adults and lack of legitimate attention to them by lifeguards; non-residents using the pool free of charge; no one manning the sign-in-desk

Jay Josephs stated that in the next year or two the Association will have to spend approximately \$10,000 to \$12,000 to repair the pool. The Board of Directors asked Chuck Manclark to speak to the lifeguards re the problems and get them corrected.

July 10, 1974

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d. Clubhouse - Jay Josephs is to make-up a list of items that have to be checked by the Administrative Assistant after parties.

e. Lake - Two teenagers (from outside the community) have been hired to start work on Monday, July 14, cleaning up around the lake, on the lake, and weeding the waters-edge and banks.

f. ~~Architectural~~ Architectural Control - of those people that responded to the survey on fences, the majority were in favor of the covenants on fencing, i.e., an open community except for those fences that separate the townhouse patios. Chuck Almand asked an interesting question - "If the Board does not intend to take any action against violators of the covenants, why then have an Architectural Control Committee?"

g. Tennis - The EMC disapproved the proposed site for the backboard. Discussion to be continued.

h. Foreign Policy - The new President of Ervin Atlantic (Edmund J. Bennett Assoc.) has been invited to attend a Board meeting. He has refused to attend an open meeting and would prefer to meet ~~with~~ with only one or two of the Board members. To be continued.

4. New Business - Committees - Ken Weinstein is going to send out a questionnaire to all the committee chair-people asking them to submit the people power needs, financial needs, their suggestions on interaction with other committees and fellow residents.

Newsletter - Deanna Wood was requested to stop editorializing in the paper and not to accept editorials from the residents. The Newsletter is going to be revamped in the very near future and Ken Weinstein submitted some suggestions to the Board. It was suggested that all the committees submit reports to the Newsletter after every meeting for better community communications.

It was suggested by one of the Board members that we hold a special meeting with the Architectural Committee and also one to go over the items to be discussed with E.J. Bennett and Association.

5. The meeting was adjourned at 11:10 p.m.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
Board of Directors Meeting
July 24, 1974

The meeting was called to order at 8:10 p.m. by the President, David Lamb.

ATTENDEES:

David Lamb	Deanna Wood
Ben Hendley	Bob Whitcomb
Bob Parker	Marian Dowling
Pat Taylor	Florence Carol
Ken Weinstein	Rob Fordham
Judy Mermelstein	

The minutes were approved as corrected.

Treasurers Report

A. Dues - Only one refusal to pay and there are still 3 partial payments outstanding.

B. Bob Parker then quickly explained the report that was going into the Newsletter and promised to publish a financial report to the Board and the Newsletter monthly.

C. The budget for 1975 is to be presented to the Board by the September 25 meeting. There will be an open meeting October 9 (with advance notice to the community) on the budget. All raw material is to be in by September 1.

Community Forum - Mrs. Carol again brought up the problem of the lake and this was tabled pending the report by the consultants due July 26. Marian Dowling asked if the dues assessment by bedrooms could be changed and the answer was no.

Committee Reports

A. Architectural Control - Sale signs on the 200 block of NME were removed and a nasty letter was sent. The policy is that signs can be on private property and that they would be tolerated on common property on the weekends.

B. Pool - Things are improving at the pool somewhat, but Chuck Manclark was asked to speak to the guards about enforcing the rules, especially with regard to signing in, adult abuses, etc.

C. Social - Pat Taylor reported that she has a committee of about 14 members and that they have planned a family picnic for Labor Day; an International Buffet for October 5; an open house given by the Board of Directors Christmas week; possibly a Monte Carlo night in either January or February; and Halloween and Christmas parties for the kids. They are also discussing the possibility of small fund raising affairs for the lake, tennis, and social committees.

D. Clubhouse - There was a suggestion that perhaps the Clubhouse could be rented for profit making. There was a suggestion that the Clubhouse Committee for a sub-committee on rentals and look into our insurance, tax liabilities, etc., with this in mind.

E. Foreign Policy - David Lamb said that he had tried unsuccessfully to get in touch with Bennett's representatives for a meeting.

F. Environmental Maintenance - Rob reported that an additional employee had been hired and was given permission to have a trash pick-up once a week (larger bin) instead of twice a week at an additional \$15 a month.

G. Lake - Ben Hendley reported that the maintenance men were cutting the weeds and that they were falling into the lake. Rob said he would look into this. The Committee was still waiting for permission to spray the lake.

H. Tennis - A motion to table the discussion of a backboard until a further date was passed 4 to 1.

I. The deadline for material to be submitted to the Newsletter was changed from the 20th of the month to the third Friday of the month, therefore getting the Newsletter out before the open Board meeting. It was decided that a teenager could be hired at \$2 an hour for distribution.

Old Business

Bob Parker moved that we reduce the townhouse maintenance refunds by 15% across the board to account for the mowing of private property in 1971 and 1972. The motion was passed unanimously.

New Business

Newsletter - Ken Weinstein's proposed policy and format were basically adopted. It was agreed that the policy should be stated in the Newsletter and that letters to the Board (signed) would be published.

Committees - Ken's questionnaire was to be coordinated with Rob Fordham's budget request to all committee chairmen.

The meeting was adjourned at 10:17 p.m.

NEW LAKE COMMONS HOMES ASSOCIATION, INC.
Board of Directors Meeting
August 14, 1974

The meeting was called to order at 8:10 p.m. by the President, David Lamb.

ATTENDEES:

David Lamb	Forest Hendley
Ben Hendley	Rick Stafford
Bob Parker	Elaine Parker
Pat Taylor	
Ken Weinstein	
Judy Mermelstein	

The minutes were approved with the addition of the Newsletter delivery not to exceed \$6.00

1. Treasurer's Report - Another abbreviated financial report is ready for the Newsletter revising the surplus estimate to be \$5500. Bob said he will work on getting the Bennett accounts transferred to us. Everyone has paid their dues except one member who is being taken to court.
2. Teenage Forum - A general discussion was held on what the teenagers would like from the community and what we would expect from them. The six young men present expressed a desire to use half the garage as a canteen including pool table, ping-pong table, etc. to be run by the teenagers and to be their responsibility. They are to form a committee and come to the August 28 meeting with concrete suggestions. They also asked for room in front of the garage to work on motorcycles. They were not interested in social functions at the Clubhouse but were interested in getting the tennis rules changed so that the courts were available to them with the same conditions as for adults. Ben Hendley and Dave Lamb strongly urged the teenagers present to pass the word that they should take some responsibility in regards to keeping the community clean (picking up trash around the bench area) and passing the word about vandalism and trespassing.

Elaine Parker asked if anything could be done about the deteriorating condition of the road leading up to the pool and the teenagers congregating on the bench. No decision was reached.

3. Committee Reports

- A. Ben Hendley that we have received permission to spray the Lake to kill the weeds. It was suggested that next year the lake be restocked with fish that would help hold down the weed and insect problem.

The Matts-Child plans should be ready on the lake in the next few weeks including plans for bulkheading, erosion control, and a dock among other items.

- B. Social - Pat Taylor was given permission to use any left-over sodas for the picnic. So far there have been no reservations, probably due to the high cost.
 - C. Environmental Maintenance - Dave read 2 letters, one concerning 326 NME who has tools on common property and one about not planting ivy behind the 800 block of NME. Ken Weinstein also suggested that the pine trees be moved next to the fence.
 - D. Architectural Control - A letter is to be sent to the owners on Vallingby to keep their trash cans off the street except for collection days. Also a notice will be put in the Newsletter warning parents in the 800 block of NME to keep the big wheels off common property or they will be removed by Kevin.
 - E. Newsletter - Deanna Wood requested that we change the deadline to the third Wednesday of the month to allow time for the paper to be delivered before the open Board meetings. Ken Weinstein suggested that there be an article asking for applicants for all Chairmanship positions and Newsletter Editor be submitted by October 31 and that changes would occur by December 31.
 - F. Clubhouse - It was suggested that this Committee take a more active interest in the condition of the Clubhouse. It was agreed that Kevin would be paid \$75 to strip and wax the floor prior to August 24 and that he was responsible for cleaning the Clubhouse after all parties. It was decided that the Playgroup should pay \$50.00 a year for use of the Clubhouse and that Wendy Plotkin should pay \$12.50 for each dance class she conducts.
 - G. Pool - After some discussion, it was agreed that the lifeguards have the right to ask rowdy adults (at parties) to leave after one warning with recourse to calling the police and notifying a Board member. The lifeguards also have the right to suspend pool privileges to teenagers who are disruptive and to call the police and Board members if they do not voluntarily comply.
 - H. Budget - letters were sent out to Committee Chairmen.
4. New Business - Property owners who rent do not have the right to use the facilities of the community.

The meeting was adjourned at 9:45 p.m.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
Board of Directors' Meeting
August 28, 1974

ATTENDEES:	David Lamb	Pat Taylor
	Ben Hendley	Judy Mermelstein
	Bob Parker	Rob Fordham
	Ken Weinstein	Jean Haven

The meeting was called to order at 8:07 p.m. by the President, David Lamb.

The minutes were approved as corrected.

The Treasurer reported that the one member who had not paid his Association dues will be taken to court in October.

There was no Community Forum.

Committee Reports:

1. EMC - Pat Taylor moved that an assistant supervisor be appointed by the EMC to assist Rob Fordham for daytime supervision of the maintenance men. The motion was seconded by Ben Hendley and passed 4-0. After some discussion when Rob arrived, it was decided that the Administrative Assistant would take complaints and calls during the day and refer them to Rob in the evening. It was decided that only the common areas would be fertilized.

2. Architectural Control - David Lamb will send a letter to Mr. Walkington about removing dirt, tools, etc., from the path by his townhouse.

3. Lake - The chemical applied to the lake is working and signs have been posted about it being dangerous. The lake will have to be skimmed sometime in October by adult volunteers in boats with large nets. Frank Kalin has located a fountain. It was decided to do the bulkhead on the lake first rather than the creek-bed. David Lamb will canvass the Board by phone when the priorities become available.

4. Clubhouse - Jean Haven, representing the Playgroup, was given permission to use the storage room downstairs for large toys and the built-ins in the fireplace room for small toys. She was asked to write up what the playgroup would be like this year in terms of assessing a rental fee, and to check with Bruce Fonoroff on who owns the land behind the kitchen as a possible site for outdoor play equipment. A \$5.00 fee will be charged to residents using the Clubhouse who do their own clean-up.

5. Social - Over 70 people have signed up for the Labor Day picnic and the International Buffet was changed to October 19.

6. Pool - Will close Labor Day as originally scheduled.

New Business - Bob Parker requested that the Secretary's report include correspondence sent out between meetings.

The meeting was adjourned at 9:05 p.m.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
Board of Directors' Meeting
September 11, 1974

ATTENDEES:

David Lamb
Pat Taylor
Deanna Wood

Ben Hendley
Judy Mermelstein

Bob Parker
Bruce Fornoroff

The meeting was called to order at 8:05 p.m. by the President, David Lamb.

The minutes were approved and the Administrative Assistant reported the following correspondence sent out in the past two weeks:

1. A letter to Mr. Jurvis with reference to subtracting dues from his townhouse refund check.

2. A memo to Vallingby Circle residents about trash cans only to be outside on pick-up days.

3. A memo to the Clubhouse Committee for acting on the Board's suggestions.

4. A letter sent to Mr. Walkington about removing personal property from the public path.

The Treasurer reported that we received our new insurance policy; that Ervin-Atlantic is signing over the savings account and the checking account to the Association and that there will be another financial report in the Newsletter.

Committee Reports

1. Environmental Maintenance - Bruce Fornoroff reported that Rob Fordham was trying to rework the rebate arrangement with Kevin Linton, and that next year a bonus system would be better. The response to Milky-spore has been very good. The street trees that need replacing will be done on Friday, and the banks along the 100 block of the Esplanade are planted and have received favorable comment.

2. Clubhouse - Bob Parker reported that the committee said a flat no to outside money-making projects at the Clubhouse. It was further suggested that a copy of Clubhouse rules be attached to applications and that failure to comply with all regulations would cause forfeit of the deposit.

3. Tennis - A motion by Pat Taylor and seconded by Ben Hendley to have the professional teacher have use of the court from 1 to 5 p.m. one weekday was approved 4-0.

4. Social - Pat Taylor reported the picnic made a profit of \$52.14.

5. Lake - Ben Hendley reported the diquat is working, the storm drain can be cleaned but not meshed and a firm in Gaithersburg says they can fix the well pump for about \$150.00 and it should cost only \$20 a month to operate.

September 11, 1974

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6. Budget - Bob Parker reported that some of the budgets are in and that they should be voted on by the various committees.

7. Architectural Control - nothing

8. Foreign Policy - status quo

9. Newsletter - After some discussion with the Editor, Deanna Wood it was decided that:

a. Splinters would be the Board of Directors' editorials

b. Letters to the editor will be directed to the editor who will have general authority to reject or accept letters for publication. A copy of each such letter shall be directed to the Administrative Assistant for review by the Board as to whether a response should be made and how said response should be ~~made~~ handled either in the Newsletter or by private correspondence. In the event of any questions, the editor shall have the ~~priority~~ right to seek the advice of a member of the Board, which will also go on the agenda under incoming correspondence. There is to be no editorialization.

c. The format is up to the editor except for the first page. The first page shall consist of major points of information, in brief, of the more important and significant articles that appear elsewhere in the paper more fully. The order of priority of the rest of the Newsletter will be determined by the content with provisions made and determined in the decision of the editor and/or the Board.

Old Business ~~Re~~ Bob Parker moved and David Lamb seconded a motion that the Clubhouse not be used for commercial purposes. The motion was passed 3-1.

New Business - The next Board meeting was re-scheduled for Tuesday, September 24. An article in Splinters for the formation of a By-laws revision committee will be in the next Newsletter. The special budget open meeting was set for November 13, with the open meeting for voting to be held on December 11. It was also suggested that the dues be paid in two installments, January 15, and June.

As a result of the aftermath of the party on August 31, it was decided that teenage party requests would be decided on a case to case basis. Bob Parker's draft memo on unauthorized use of the bicycle path was approved.

The meeting was adjourned at 10:00 p.m.

1001 W. Dublin (OH) 43017
Board of Directors' Meeting
October 9, 1978

The meeting was called to order at 8:05 p.m., by the President, David Lamb.
The Secretary's report was approved as corrected.

There was no Treasurer's report.

Committee Reports:

HR - A letter of resignation from Maribel Lria was read which Ben Weinstein will respond to. It was suggested that Bob Parker attend the next Board meeting to discuss supervising the maintenance man.

Foreign Policy - David Lamb will draft a preliminary report to the community on the status of the 23 townhouses vs. commercial building, the opening of the road, and the four tennis courts.

Lake - Ben Handley reported the ^{MCA} ~~HR~~ reported needing \$71,000 to properly fix the lake. It was decided to make this a four to five year project if the community will fund it. Ben will invite an HR consultant to further inform the Board about this matter. The Board further decided to fix the well-pump and see if it could be put back in the lake. The Lake Committee was asked to submit a detailed work schedule for Levin's responsibility here.

Clubhouse - The Board okayed termite treatment for the Clubhouse at a cost of \$225. Ben will try to get someone to give the Clubhouse a thorough cleaning.

Old Business:

David Lamb is working with HR for an electrical hook-up for the garage for about \$450.

The Board agreed to pay John Interline \$30.00 to cover his stolen property.

The meeting was adjourned at 9:40 p.m.

Minutes;

David Lamb, Ben Handley, Bob Parker, Ben Weinstein,
Judy Weinstein

NEW MARK COMMONS HOMES ASSOCIATION, INC.
October 9, 1974
Board of Directors Meeting

AGENDA

1. Call to Order
2. Secretary's Report
3. Treasurer's Report
4. Committee Reports:
 - a. Architectural Control
 - b. Budget
 - c. Environmental Control
 - d. Foreign Policy
 - e. Lake
 - f. Social
 - g. Tennis
 - h. Newsletter
 - i. Clubhouse
5. Old Business
6. New Business
 - a. Electrical hook-up for garage
 - b. Reimbursement to John Enterline on items stolen
 - c. Security Committee - lights on path
7. Adjournment

THE LAKE OFFSHORE HOME ASSOCIATION, INC.
Board of Directors' Meeting
September 24, 1974

ATTENDEES:

David Lamb
Pat Taylor
Bob Whitcomb

Ken Bendley
Len Weinstein
Alice Giffner

Bob Parker
Judy Bernstein
Miss O'Connor

The meeting was called to order at 8:35 p.m. by the President, David Lamb.

The minutes were approved as corrected.

There was no treasurer's report.

Community Forum:

David Lamb explained to the Misses O'Connor and Giffner how the budget works and what is in the planner for the lake.

Committee Reports:

Architectural Control - Charlie Almond has resigned the chairmanship of this and has suggested Bob Vehrli as the new chairman. The Board accepted this recommendation 4-0. Dave Lamb reported that there may be a test case coming concerning the painting of townhouses. The fireplace in the 300 block of 2nd was approved by default. Len Weinstein will draft a letter from the Board about appropriate places for parking trucks, campers, etc.

Lake - Len reported that the committee is continuing with the digout and repairing of the well pump.

Foreign Policy - The Board will consider sending a representative to the Area Advisory Council.

Newsletter - While everyone agreed that the format was better, Ken Bendley will speak to the Editor about putting in more newsy items and better spacing of the paper. It was decided not to attach private flyers to the Newsletter because that defeats the purpose of ads.

Social - The International Buffet is a sell-out.

Tennis - The tennis banquet will be held November 9. Pat Taylor and Ken Bendley seconded a motion which was passed 4-1 to allow the tennis pro the use of one court on Mondays from 3 til 7; and Thursdays from 1 til 5. The windscreen will probably be hung this weekend.

Budget - Still missing 3 reports.

Clubhouse - The committee recommended not changing a utility rate for private parties. Bob Parker suggested that in addition to a clean-up fee there also be an administrative fee.

September 24, 1974

- 2 -

Old Business

The cost of refinishing the main floor of the Clubhouse will be about \$600. The W. Burke is to be charged the price of getting the floor in its original condition (\$240.00) plus an extra \$150.00 for other damages. The Board accepted J. I. King Company's contract for the floor.

The Playgroup application was accepted with the addition of the words for "dues paying members of the Association". It was decided to charge the group \$1.00/day.

The maintenance man received his full bonus, and next year the contract will be negotiated differently.

The Environmental Maintenance committee is to check into the dying oak trees on Potomac Valley Road.

New Business

Sam Weinstein will try to set up a new committee on security which will handle such things as lights, Clubhouse parking, etc.

Bob Parker moved, and Sam Weinstein seconded a motion that all live bands stop playing at the Clubhouse at 1:30 a.m. The motion passed 4-1.

The meeting was adjourned at 9:50.

NEW MARK COMMONS HOMES ASSOCIATION, INC.
Board of Directors' Meeting
October 23, 1974

The meeting was called to order at 8:07 p.m. by the President, David Lamb.

The minutes were approved as corrected.

ATTENDEES:

David Lamb	Ben Hendley	Bob Parker	Pat Taylor
Ken Weinstein	Judy Mermelstein	Dick Kur (MCA)	Chuck Gilmore-MCA

Mr. Kur and Mr. Gilmore from MCA explained the plans for the lake. They said that the 2 major problems were the erosion in the shoreline and the deterioration of the timber trimming. They then discussed their solution which included a 42" pipe, 79' long to come under the bridge; dropping the water into a basin and then into the lake. They also discussed the second set of steps and dock along New Mark Esplanade (\$7,000) and the bulkheading. After answering the Board's questions, the community also asked their questions. The proposed plans would not take care of the siltation problem. The final proposed cost would be about \$71,000 which would not include MCA's supervision or the specs and bid taking.

David Lamb is the temporary chairman of the Architectural Control Committee until a new chairman can be found.

Ken Weinstein introduced Mark Levy, the new chairman for the Security Committee. Ken also promised to have ready for the next Newsletter the rejuvenation of committee chairman.

The selection of a new maintenance man supervisor was tabled until the next meeting at the latest.

Ken will send letters to those residents who have campers and trailers parked in their driveways.

The proposed 1975 budget was then discussed. It was generally agreed to present the "low" budget to the community with a few minor changes, including an additional \$18,500 for lake construction. This would bring the total budget to about \$100,000; an approximate \$100 increase per property owner, to be collected in January and June (payments split)

Ben Hendley, David Lamb, and Bob Parker decided to wait until the general election in March rather than resigning at the end of the year.

The meeting was adjourned at 10:00 p.m.

MEMORANDUM TO: New Mark Commons Homes Association, Inc.
FROM: Robert Parker, Treasurer
SUBJECT: November 13, 1974 Meeting to Discuss Proposed 1975 Budget

On Wednesday, November 13, 1974 at 8:00 P.M., the Board of Directors of the New Mark Commons Homes Association, Inc., will discuss with the members of the Association the proposed 1975 budget. Attached are a summary (Attachment A) and a detailed (Attachment B) presentation of the proposal. The Board urges each member to carefully study these attachments and to participate in the November 13 meeting so that all members will fully understand the financial position of the Association.

designed to meet the needs of that committee's area of responsibility. In phase two, the Budget and Management Committee reviewed all the committee budgets and prepared a total budget. Finally, the Board reviewed and modified this total budget into the proposal which they are now submitting to the entire Association for comments. The results of the three phases are shown in Attachment B.

2. Major changes in expenditures - The proposed budget calls for an increase in expenditures of \$33,100. This increase is almost totally caused by the following three items:

a. Relining of swimming pool (\$4,800). In September of 1975, the pool will be relined for a total cost of \$8,000, of which only \$4,800 must be paid in 1975. The bid allows us to defer the remaining \$3,200 until 1976.

b. Lake erosion control (\$19,000). According to our consultants report, some \$80,000 are needed to bring erosion under control in the lake. The Board has decided to make the necessary repairs over a period of about 5 years and spend \$19,000 a year until the required construction is completed.

c. Depreciation reserve (\$9,000). In past years, no funds have been set aside to cover the costs of major replacement or repair work on our facilities. As a result, when such work is needed, dues must be increased or a special assessment made. To avoid situations of this type, the Board feels it necessary to begin setting aside money now. In later years, these funds will be needed to cover the cost of resurfacing parking lots, replacement of pool pumps, etc.

3. Source of New Funds - To finance the increased expenditures, the Board is planning to increase the annual assessment by an average of \$100 per unit. (Annual assessments would be made payable in two equal installments - on January 1 and on May 1). To increase the assessment by this amount, two thirds of the members must vote to approve. A special meeting is scheduled for mid-December (Wednesday, December 11) to vote on the increase.

Attachments

ATTACHMENT A

Proposed 1975 Budget with Comparison to 1974

Item	1974 Budget	1975 1975 Proposed	1975 less 1974
Income			
Dues	\$59,651	\$97,601	\$19,300
(Interest)	1,500	1,000	-500
(Other)	3,362	2,449	-913
Total Income	\$64,513	\$101,050	\$17,887
Expenses			
Maintenance operations	\$23,900	\$22,300	\$-1,600
Utilities	4,000	5,000	1,000
Taxes	7,000	7,000	----
Insurance	2,300	2,800	500
Trash	600	200	-400
Social	200	50	-150
Pool	11,000	19,875	8,875
Clubhouse	1,100	844	-256
Lake maintenance	3,450	20,335	16,885
Landscaping	3,826	2,800	-1,026
Security Lighting	---	1,000	1,000
Tennis	240	75	-165
Other operating expenses	1,400	1,600	200
Administrative Assistant	2,800	3,300	500
Accounting services	700	700	--
Legal services	500	500	--
Printing	1,100	1,200	100
Other administrative expenses	830	560	-270
Townhouse Refund	3,100	2,000	-1,100
Depreciation (maintenance and replacement reserve)	---	9,000	9,000
Total expenses	\$68,046	\$101,139	\$33,093
Surplus	-3,533	-89	(x)

ATTACHMENT B

1975 Proposed Budget

Activity and Item	As submitted Committees	NRC Recommendations	BOD Proposal
General activities			
Taxes	\$ 7,000	\$ 7,000	\$ 7,000
Insurance	2,800	2,800	2,800
Administrative Assistant	3,060	3,060	3,300
Social functions	100	50	50
Utilities	4,400	5,000	5,000
Trash	650	200	200
Sports equipment	50	--	--
Swim team	250	125	175
Office supplies	200	100	100
Legal fees	500	250	500
Auditing	700	700	700
Telephone	360	360	360
Printing	1,200	1,200	1,200
Postage	100	100	100
Downhouse refund	3,000	2,000	2,000
Exterminating	144	144	144
Alarm system	200	200	200
Cokes	1,600	1,600	1,600
Security lighting, repair and additions	1,000	1,000	1,000
Total	\$27,314	\$25,889	\$26,349
Tennis			
General maintenance	25	25	25
Additional bench	40	--	--
Repair of old net	50	50	50
Windscreen	240	--	--
Picnic bench	80	--	--
Total	\$435	\$75	\$75
Environmental Maintenance			
Bank planting	2,981	2,200	2,200
Street tree replacement	600	400	--
Asphalt walk	200	--	--
Stairs on parking lot bank	200	--	--
Community garden plot	100	--	--
Dog walks	130	--	--
Poison ivy control	50	--	--
Consultant services	600	600	600
Total	\$ 4,661	\$ 3,200	\$ 2,800

Activity and Item	As submitted by Committees	BMC Recommen- dations	BOD Proposal
Maintenance			
Salaries	\$15,600	\$15,600	\$15,600
Equipment, supplies	5,400	4,700	4,700
Capital equipment	2,000	2,000	2,000
Total	\$23,000	\$22,300	\$22,300
Pool			
Salaries	\$12,171	\$12,071	\$12,071
Other costs	10,829	7,629	7,629
Total	\$23,000	\$19,700	\$19,700
Clubhouse			
Painting of shower rooms	500	500	500
Concrete pad in pool	1,000	--	--
Patio off kitchen	900	--	--
New folding chairs	400	--	--
Additional tables	350	--	--
Supplies	100	--	--
New pool chairs	300	--	--
Total	\$ 3,550	\$ 500	\$ 500
Lake Repair construction			
Chemicals/fertilizer	395	395	\$18,650
Signs/posters	75	25	395
Outside cleanup labor	300	150	15
Erosion control projects	485	485	150
Landscaping	725	200	485
Equipment	180	180	200
Lake activities	75	50	180
Consultant	--	200	50
Total	\$ 2,235	\$ 1,685	\$20,335
Depreciation (maintenance and replacement reserve)			
	--	\$ 9,000	\$ 9,000
Total	\$84,195	\$82,349	\$101,139

New Mark Commons Homes Association, Inc.
Board of Directors' Meeting
November 13, 1974

ATTENDEES:

David Lamb, Ben Hendley, Bob Parker, Pat Taylor,
Judy Mermelstein and approximately 30 members of the community

The meeting was called to order at 8:07 by the President,
David Lamb.

The minutes were approved as corrected.

The meeting was then turned over to Community Forum. David
Lamb gave a brief resume on where the court actions stood with
Ervin-Atlantic Company (formerly Bennet) in terms of the
proposed new townhouses, promised tennis courts and the completion
of New Mark Esplanade.

Bob Parker then went through the proposed 1975 budget item and
questions were answered from the floor. The biggest discussion
was on the lake question. David, Ben and Bob all explained the
consultants' report and recommendations and then what the Board
proposes to do on a yearly basis. Several suggestions were
made from the community members and most were being looked into.

The general feeling of those attending the meeting was favorable
toward the budget and the proposed dues increase. A further
discussion about the annual meeting was held and a revision of
the by-laws was discussed in terms of change so that either a
simple majority of the homeowners or perhaps 2/3 of the owners
attending annual meetings, special assessment meetings, etc.
would make the decisions.

The meeting was adjourned at 10:00 p.m.

LEW LAMB FARMERS HOMES ASSOCIATION, INC.
Board of Director's Meeting
November 27, 1974

The meeting was called to order at 8:00 P.M. at the home of Ben Handy by the President, David Lamb.

The minutes were approved as written.

The Treasurer reported that everyone has paid their 1974 Association dues except ix. Lettack whose court case will be heard on December 4, 1974.

Permission was given to David Lamb to tell EEPCC to install an electrical hook-up for the garage at a cost of \$450.00.

Bob Farmer will draft a letter for David's signature supporting keeping Rockville's historical districts. At a later date an appointment will be made from the community for the Advisory Council.

At a later date, someone will also be appointed to contribute to the Rockville City Newsletter.

The liability of the community to fix a crack in the steps by the lake that are causing water damage to a townhouse owner was discussed. It was decided to get an estimate on having the crack repaired before any final decision is made.

The budget and proxy package to be distributed to the community will include the following:

- A justification and position paper written by David Lamb
- One of the lake drawings with tentative priorities
- The proxy itself
- The budget proposal

David Lamb reported that Ed Gremming is willing to work on the Elections Committee.

The meeting was adjourned at 9:05 p.m.

THE BOARD OF DIRECTORS OF THE UNIVERSITY OF CALIFORNIA, INC.
 Board of Directors' Meeting
 December 11, 1974

STAFF: COLLEGE OF THE SERRANO, COLLEGE OF THE SISKIYOU

ATTENDEES: David Lamb, Ken Hendley, Bob Parker, Art Taylor,
 Judy Bernstein

The meeting was called to order at 8:15 p.m., by the President,
 David Lamb.

Forty-five minutes was allocated for questions and answers;
 15 minutes for for and 15 minutes for against; each member
 being limited to about 5 minutes.

Most of the questions centered around the LHM costs.

At 9:00 p.m. an oral vote was taken of those who had not turned
 in yeas with the following results:

YEAS

NAYS

1	Leslie	300	1	Levanick
2	London	3	2	"
3	"	7	10	"
4	"	15	300	1
5	Wickham	3	2	Levanick
6	"	4	12	Levanick
7	"	11	13	"
8	Don Mills	10		
9	Kenya	10		
10	"	10		
11	"	25		
12	Levanick			
13	"			
14	"			
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100	"			

David Lamb will be Kevin's new supervisor and he will also take
 care of getting a chairman for the Election Committee. Ken will
 work on getting together a by-law and covenant revision committee.

The meeting was adjourned at 10:10 p.m.