

**NEW MARK COMMONS HOMES ASSOCIATION
BOARD OF DIRECTORS MEETING
THURSDAY, SEPTEMBER 12, 2013**

ATTENDEES: Margaret Chao, John Hansman, John Brown, Ellen Stein, Dunja Baker, Magnus Turesson, Rocio Snowdy and Jim Denny.

Member absent: Jeff Miller

Community Forum: There were no residents present for community forum. Rocio Snowdy, Community Liaison with the City of Rockville was present to discuss several items with the Board. The nominating period for the Good Neighbor Award ends on October 1. Rockville University will be offered this fall. Election of the mayor and council for the City of Rockville will take place on Tuesday, November 5th. City of Rockville landscape maintenance will determine who is responsible for the landscape maintenance for an area along Potomac Valley Road as you approach the traffic circle.

Officer and Committee Reports: Jim told the Board we received the plaque from Artistic Bronze for the Edmund Bennett memorial.

Upon a motion by John Brown and seconded by John Hansman, the minutes of the August 2013 board meeting were unanimously approved.

Administrators Report

Dues: Jim informed the Board eight residents have not paid the second installment of the 2013 home owners' association dues. That number includes three residents who have a balance from prior years.

Pool update: The pool winterization and equipment storage is almost complete. It should be wrapped up by September 30th. Jim has a meeting on September 19th with Continental Pools management to recap the 2013 pool season and discuss future repairs. We ended the season with thirty five non-resident members which equates to \$19,250 in revenue. The Swim Team Committee paid the swim team coaches a \$200 bonus. Jim gave the Board a picture of a 'No Trespassing' sign taken at one of the King Farm swimming pools. After discussion, Jim will order similar signs for our pool.

Nextdoor New Mark Commons: Jonathan Smith and Stacy Rabkin have a new web site for neighbors to share community information. The link to join the site is: www.nextdoor.com/join/MGKCAV.

Game Night: The second Game Night is scheduled for Saturday, September 21 at 5 p.m. in the NMC clubhouse.

Old Business

2012 Annual Audit: We received the final audit from DeLeon & Stang, CPA.

Board of Directors Open House: Our annual Open House is scheduled for October 12th at the NMC clubhouse from 5 to 7:00 p.m.

Community autumn clean up: Our annual cleanup of the NMC woods and paths is scheduled for Saturday, November 2nd. We meet in the clubhouse at 9 a.m.

Tree maintenance: Jim mentioned there are two sites that need to be completed. The rear of 814-816 NME and east side of 184 NME.

New Business

NMC Special Interest Groups: Rhonda Gordon and Marirose Ziebarth are hosting a New Mark "Special Interest Groups" formation meeting on Thursday, October 10th in the NMC Clubhouse at 7 p.m.

Officers & Director Liability Insurance policy: We received a proposal from HMS Insurance for an Officers & Directors liability insurance policy. This is a new policy with United States Liability Insurance Co. The annual premium is \$1,900 with a guaranteed premium for three years. After discussion, John Hansman made a motion that we accept the proposal from United States Liability Insurance Co. for \$1,900. John Brown seconded the motion which passed unanimously.

Walking path near playground: Jim received an email from Dorie Mangan requesting the pathway leading down the hill from the playground be permanently repaired. There was an attachment to her email with signatures of eleven other residents supporting her request. Jim gave the Board some background information on the path. Rain water runoff had exposed tree roots and scoured a channel in the ground leading downhill. Over the past two years Jim had river stone spread on the path to slow down and prevent further erosion. We started with small stones, 1" to 1 1/2" in diameter. After a storm, the rain had washed most of the stones to the bottom of the hill. Larger stones added to the path to slow down the runoff and hold the smaller stones in place. This was not an attempt to create a walking path but a plan to mitigate erosion in this area. After discussion with the Board, it was decided we would continue the erosion control efforts. For safety reasons, the path should be closed to pedestrian traffic. The split rail fence near the playground will be extended approximately 42' to block off access to the path from the playground area. Approximately twenty two feet of new split rail fence will be installed at the bottom of the path to block access from the lower end. We received a proposal from Stolburg Landscaping for \$1,150 to install approximately 64' of three rail, split rail fence. The Board approved the installation of the three rail, not to exceed \$1,150. Jim will solicit bids from other fence companies.

O'Leary Asphalt proposal: Jim gave the Board a proposal from O'Leary Asphalt that include asphalt repairs, milling and an overlay a new surface to the high traffic areas of three parking lots. It also included concrete repair to sidewalks, curb and gutters. The cost was \$49,651. No action was required. Jim will solicit bids from several other contractors.

Miscellaneous

Margaret mentioned Brian Bichy, the Association's attorney, sent her a sample of a current home owners association governing documents. Margaret said she will compare the newer documents to NMC's documents to determine if any changes should be considered.

Magnus inquired about the possibility of installing an electric vehicle charging station in the clubhouse parking lot.